QSSUG Finance/Personnel Committee

Webinar

Fiscal Year Transition (End User)

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QCC Fiscal Year Transition

Agenda

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QCC Fiscal Year Transition

- Copy District Account Code Structure
- Rolling Year-Specific Account Field Descriptions
- Define Clearing Rules
- Set up Budget Control Record
- Validate Accounts
- Copy Payroll Bonus Codes
- Copy Position Control Bonus Codes
- Set up Work Calendars
- Define Benefits
- Copy Salary Schedules
- Authorized Position/Employee Assignment Rollover

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QCC Fiscal Year Transition

- Recalculate Employee Position Projection Values
- Calculate Salary/Update Employee Positions
- Rolling Selected Pay Lines to the New Year
- Load Pay Lines from position Control
- Absence Tracking Reset and Balance Forward
- Absence Tracking Accrual Process
- Create Batch Environment
- Close Out Purchase Orders
- Enter Estimated Payables
- Roll Forward / Accrual Invoices

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QCC Fiscal Year Transition

- Stores Define Fiscal Year Control Master File
- Stores Run Year End Processing
- Benefits Management Rollover
- Benefits Management Recalculation

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Account Code Structure

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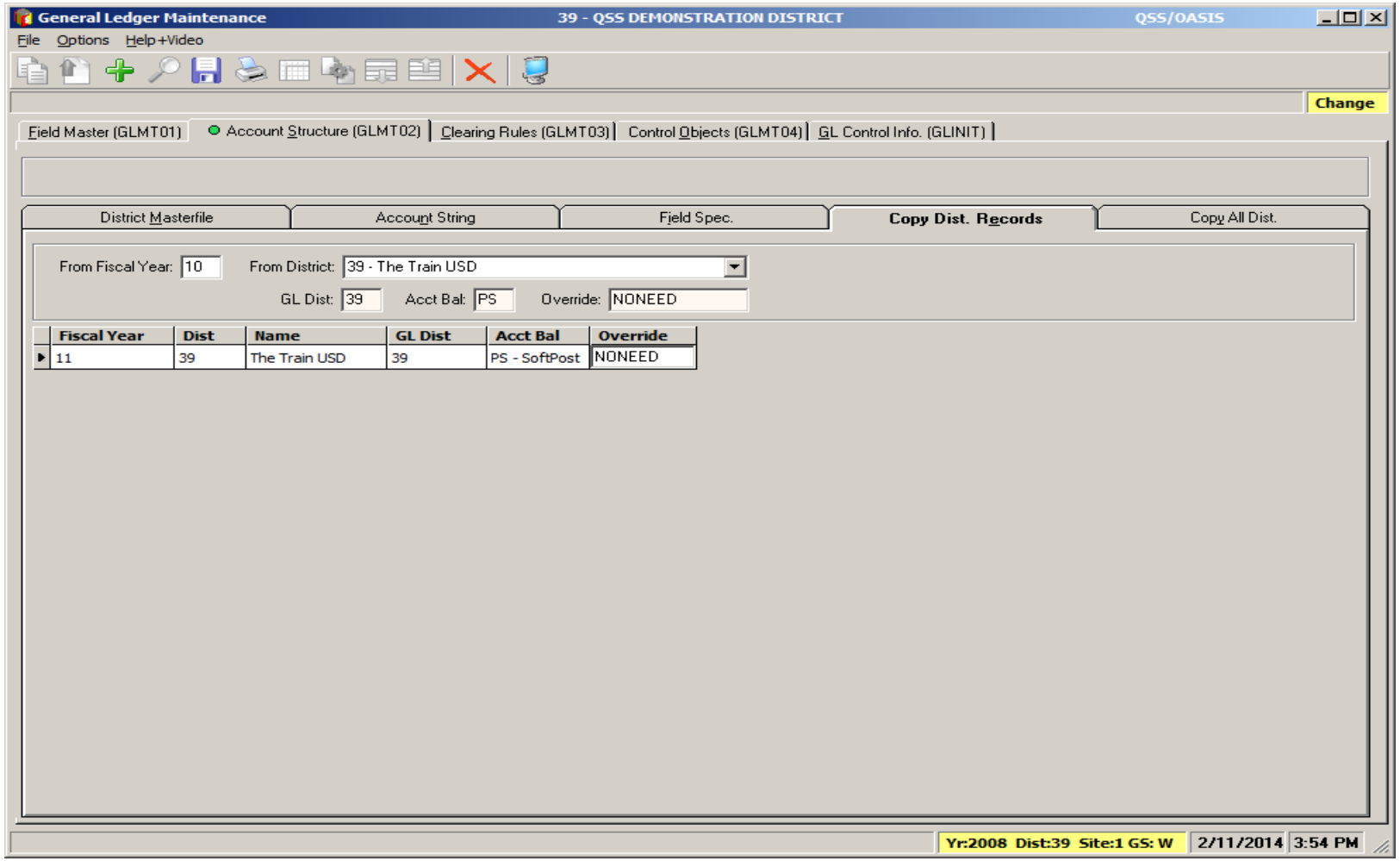
Copy District Account Code Structure (Single)



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Copy District Account Code Structure (Multiple)

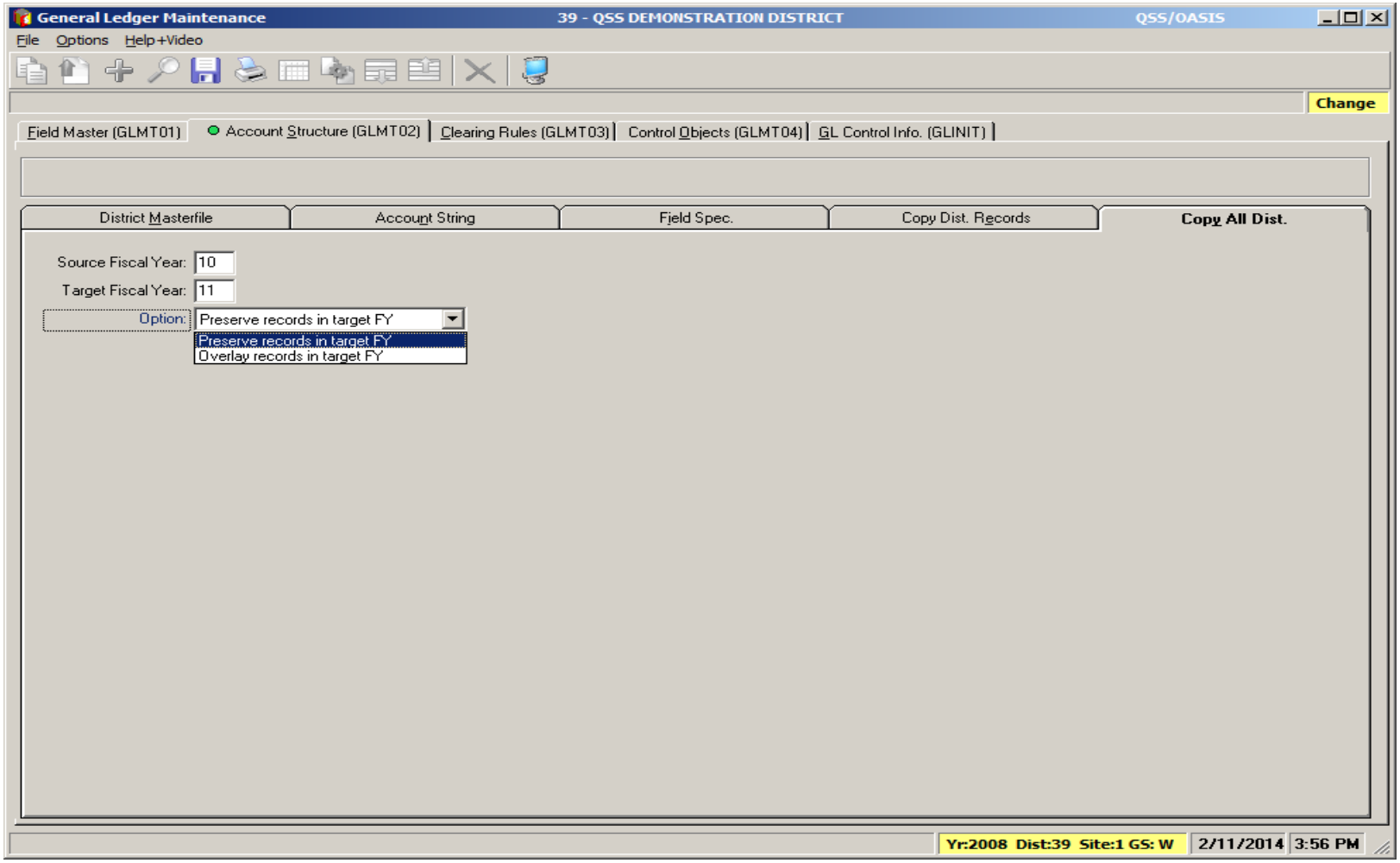

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Chart of Accounts

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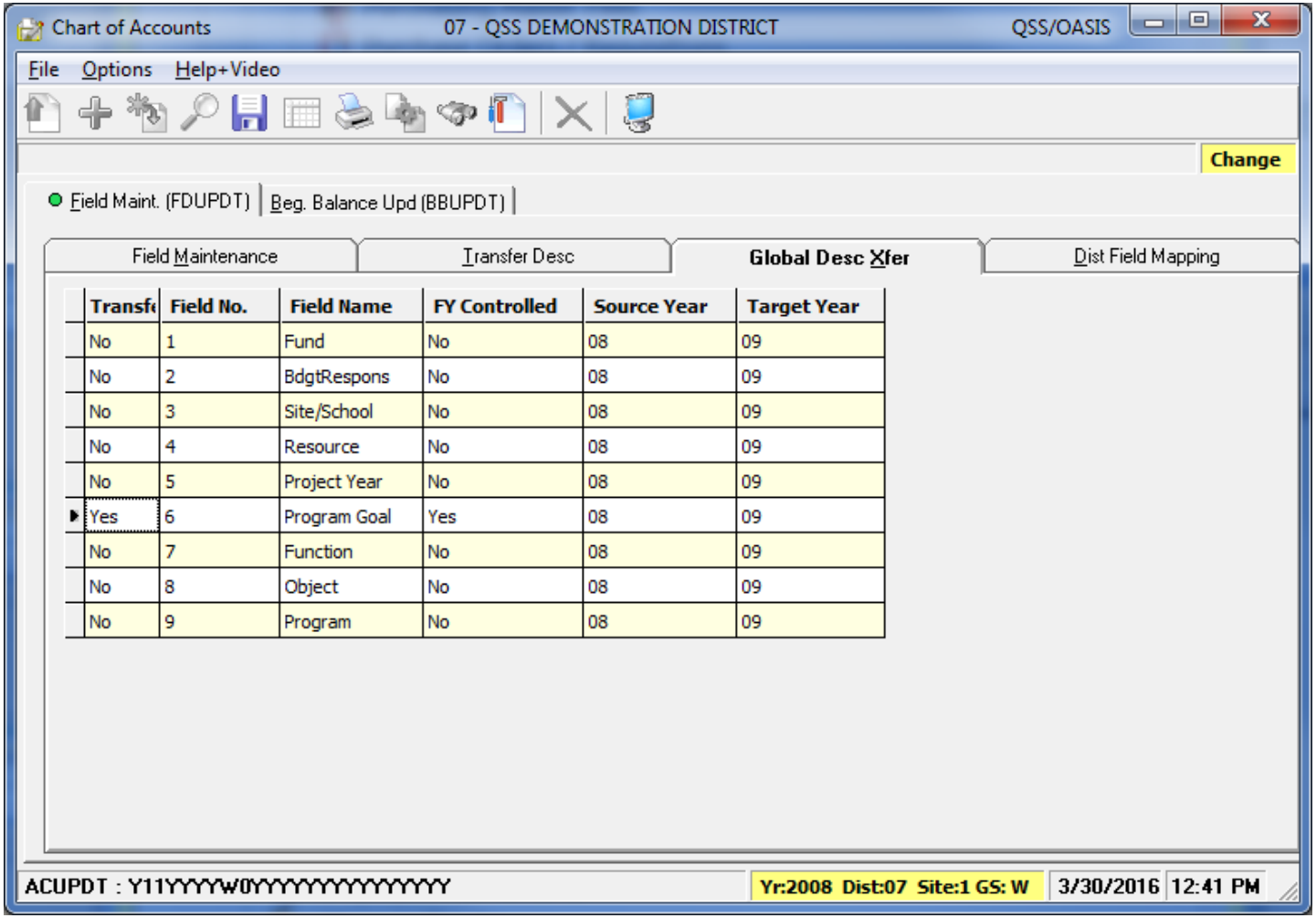
Rolling Year-Specific Account Field Descriptions



Transfe	Field No.	Field Name	FY Controlled	Source Year	Target Year
No	1	Fund	No	08	09
No	2	BdgtRespons	No	08	09
No	3	Site/School	No	08	09
No	4	Resource	No	08	09
No	5	Project Year	No	08	09
Yes	6	Program Goal	Yes	08	09
No	7	Function	No	08	09
No	8	Object	No	08	09
No	9	Program	No	08	09

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Clearing Rules

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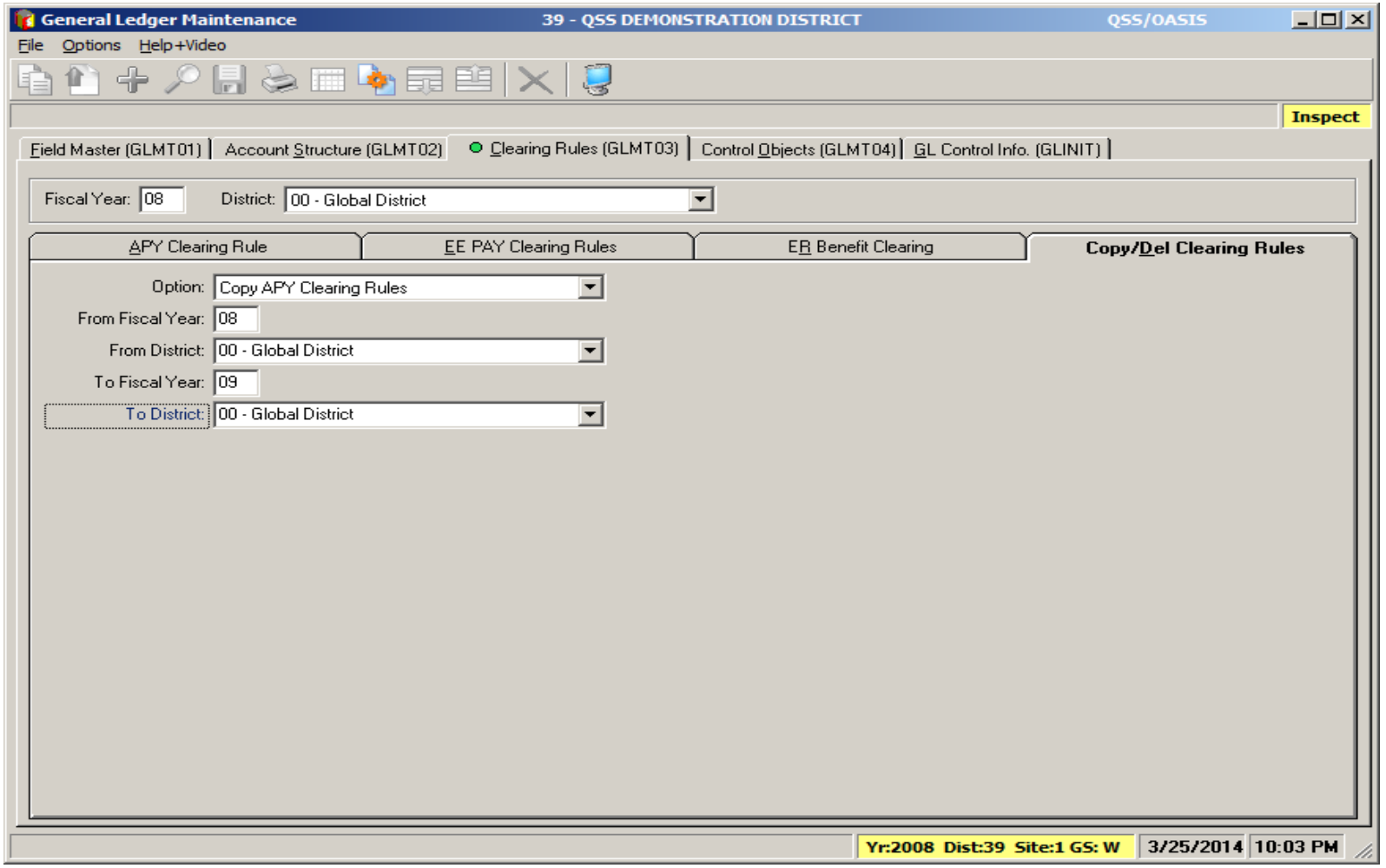

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Budget Control

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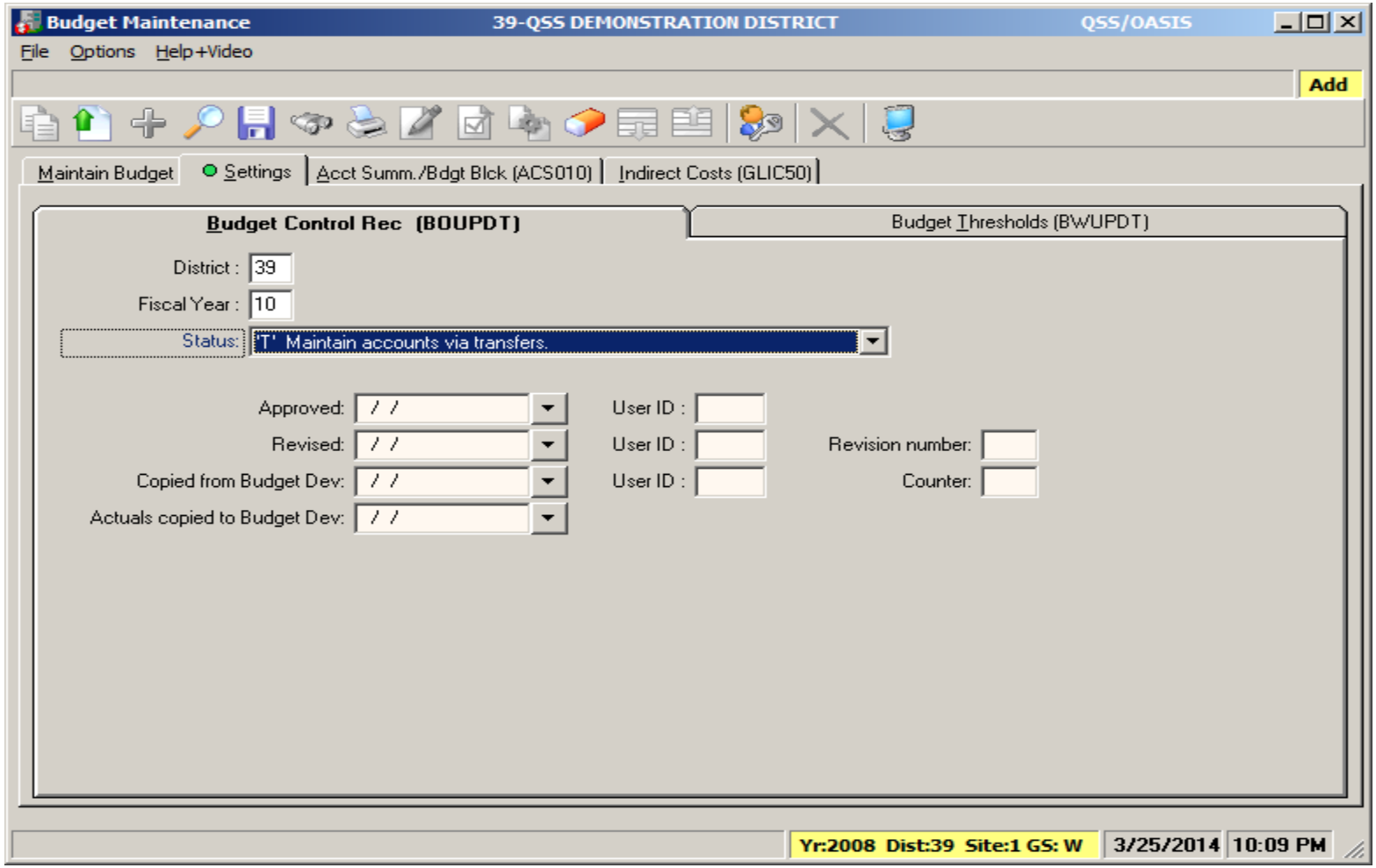
Set up Budget Control Record



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Validate Accounts

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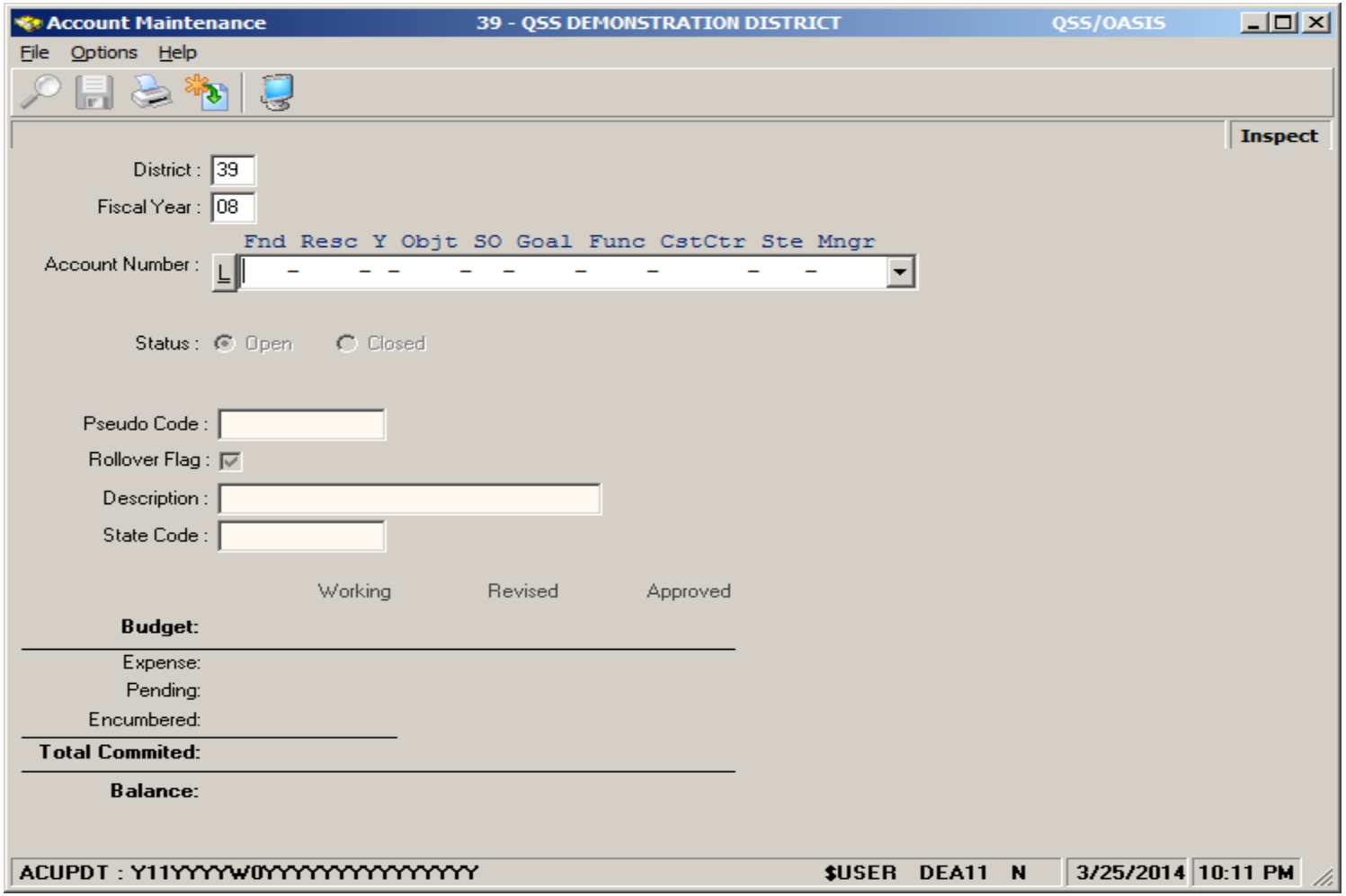
Validate Accounts – Account Maintenance



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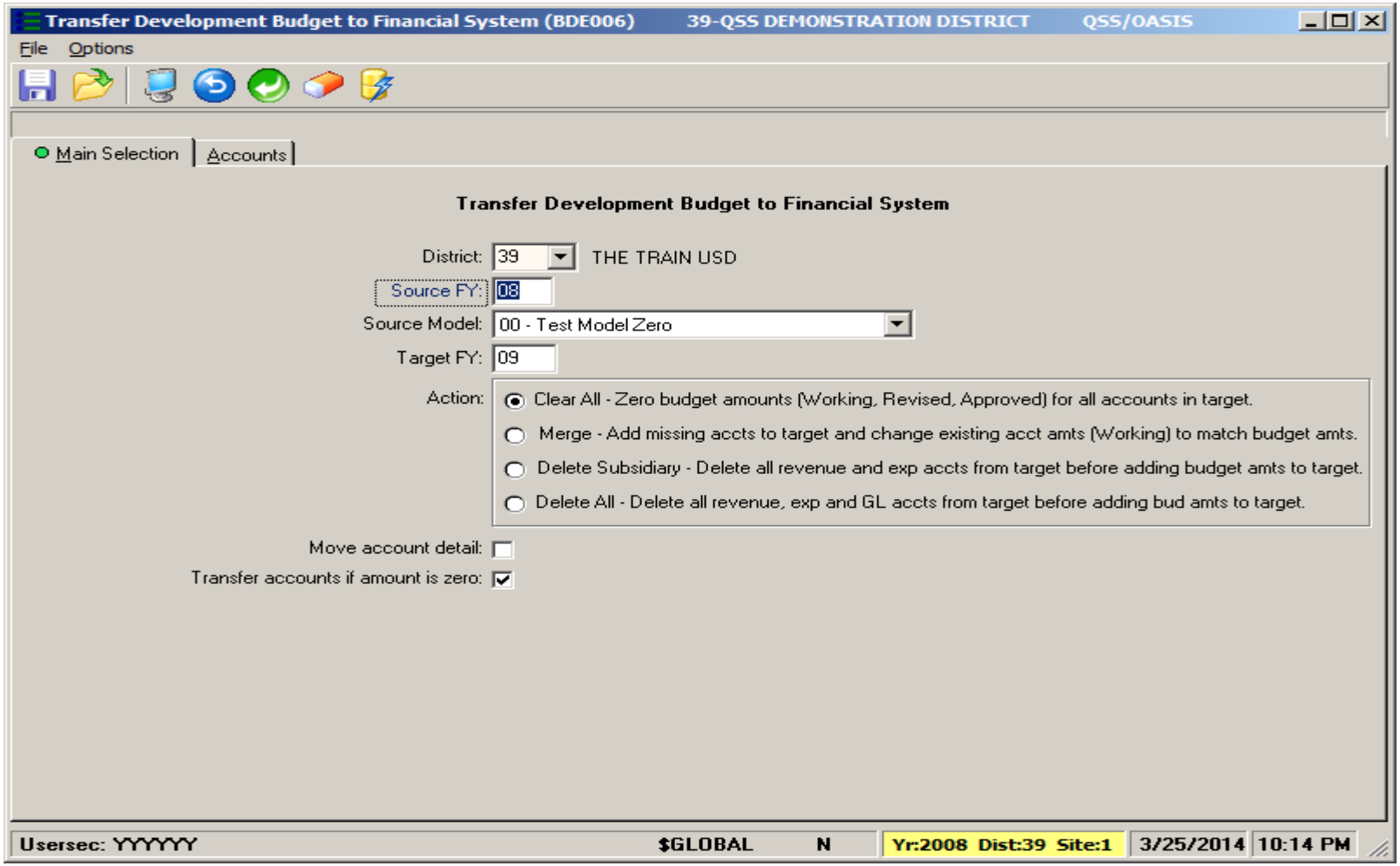
Validate Accounts – Load Working from Budget Development



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Position Control

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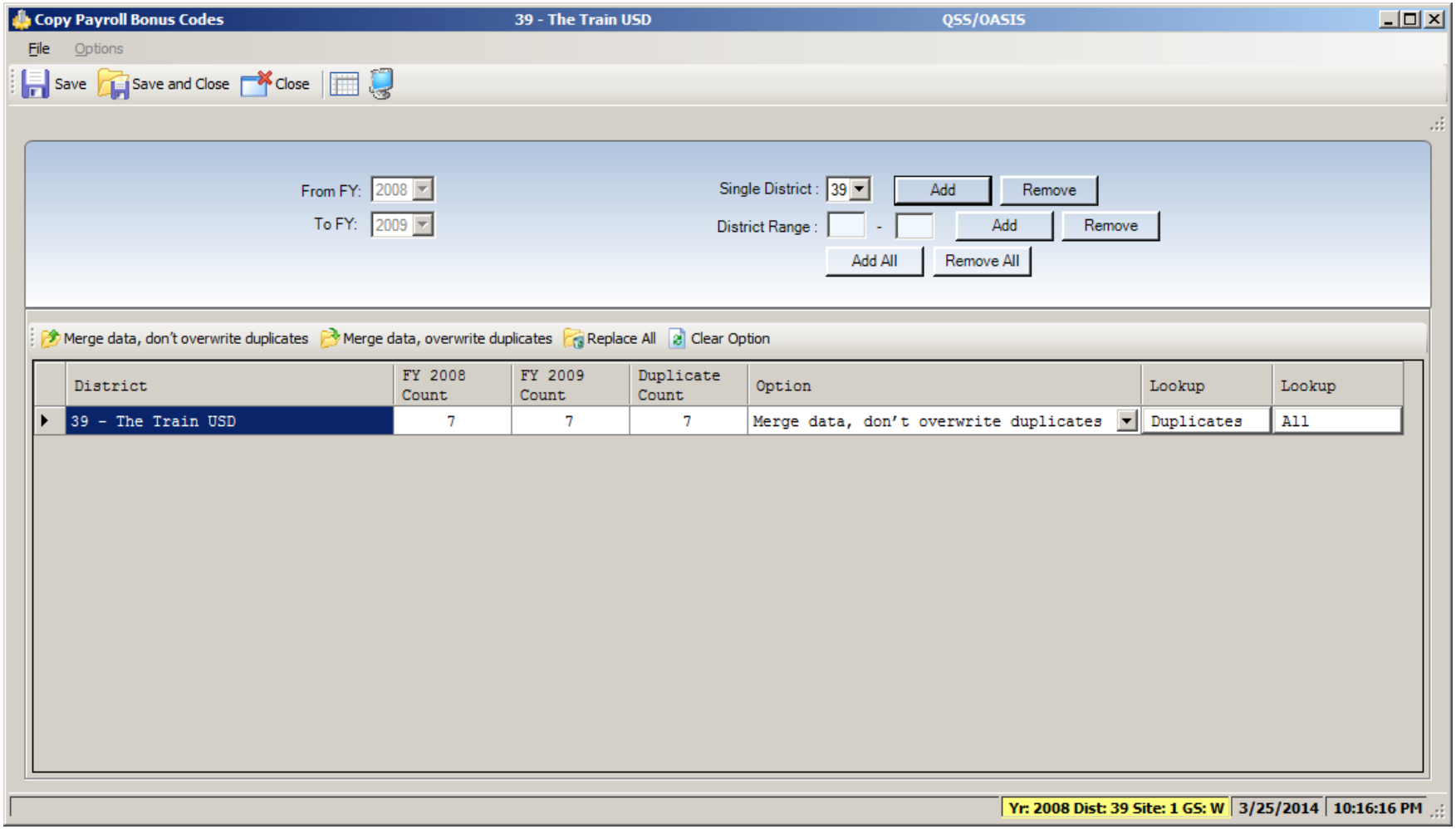

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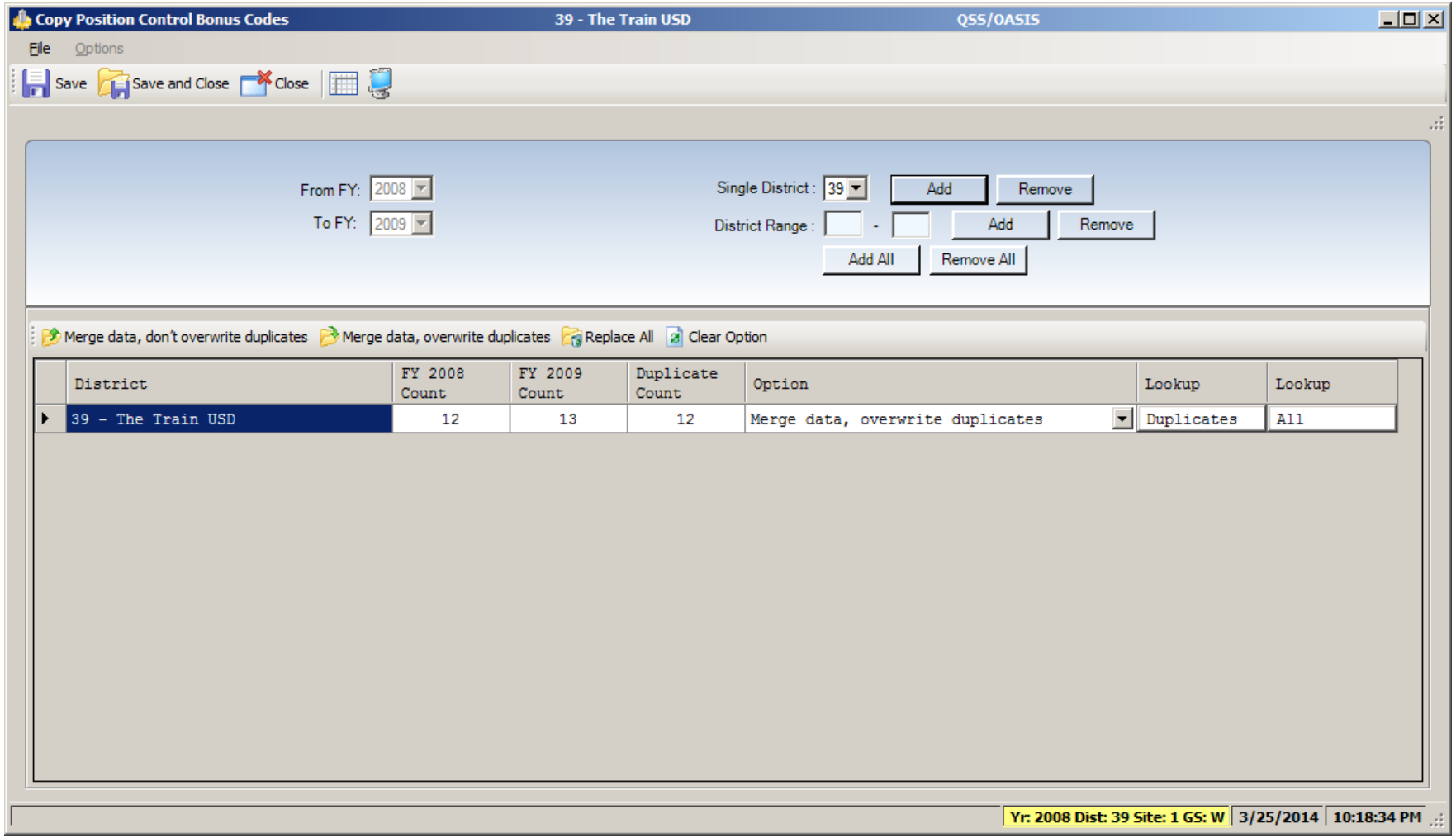
Copy Position Control Bonus Codes



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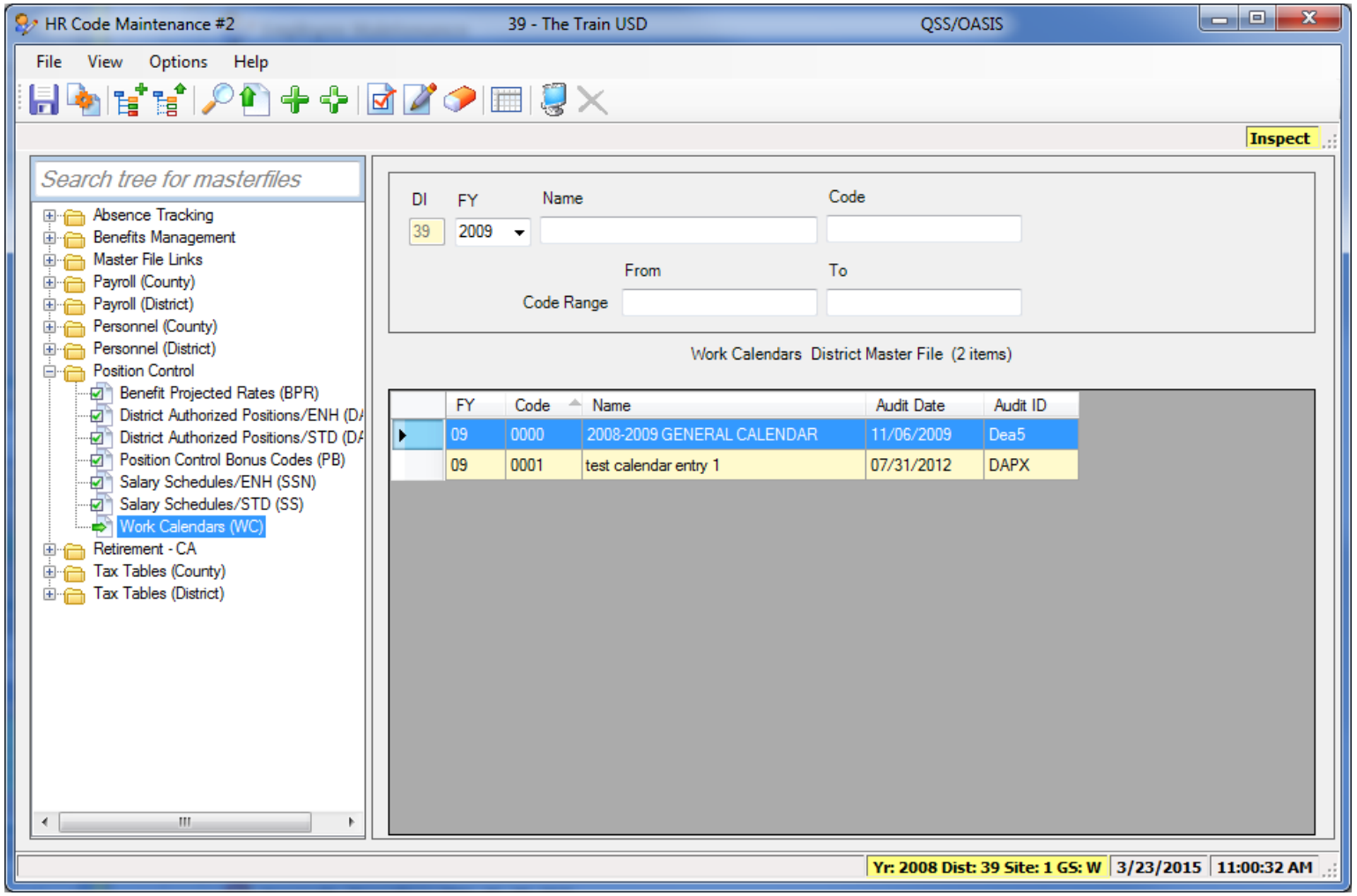
Set up Work Calendars – HR Maint #2



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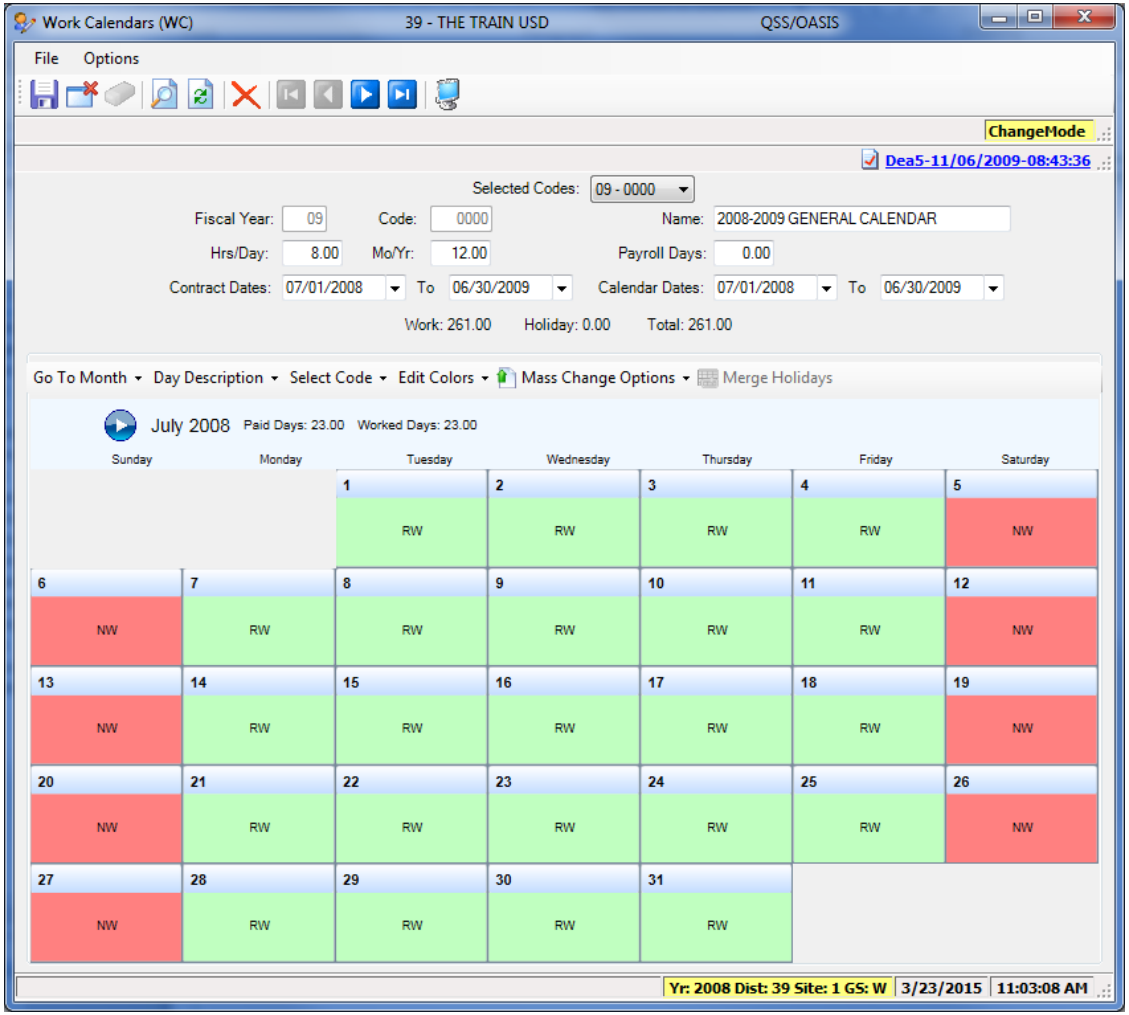
Set up Work Calendars



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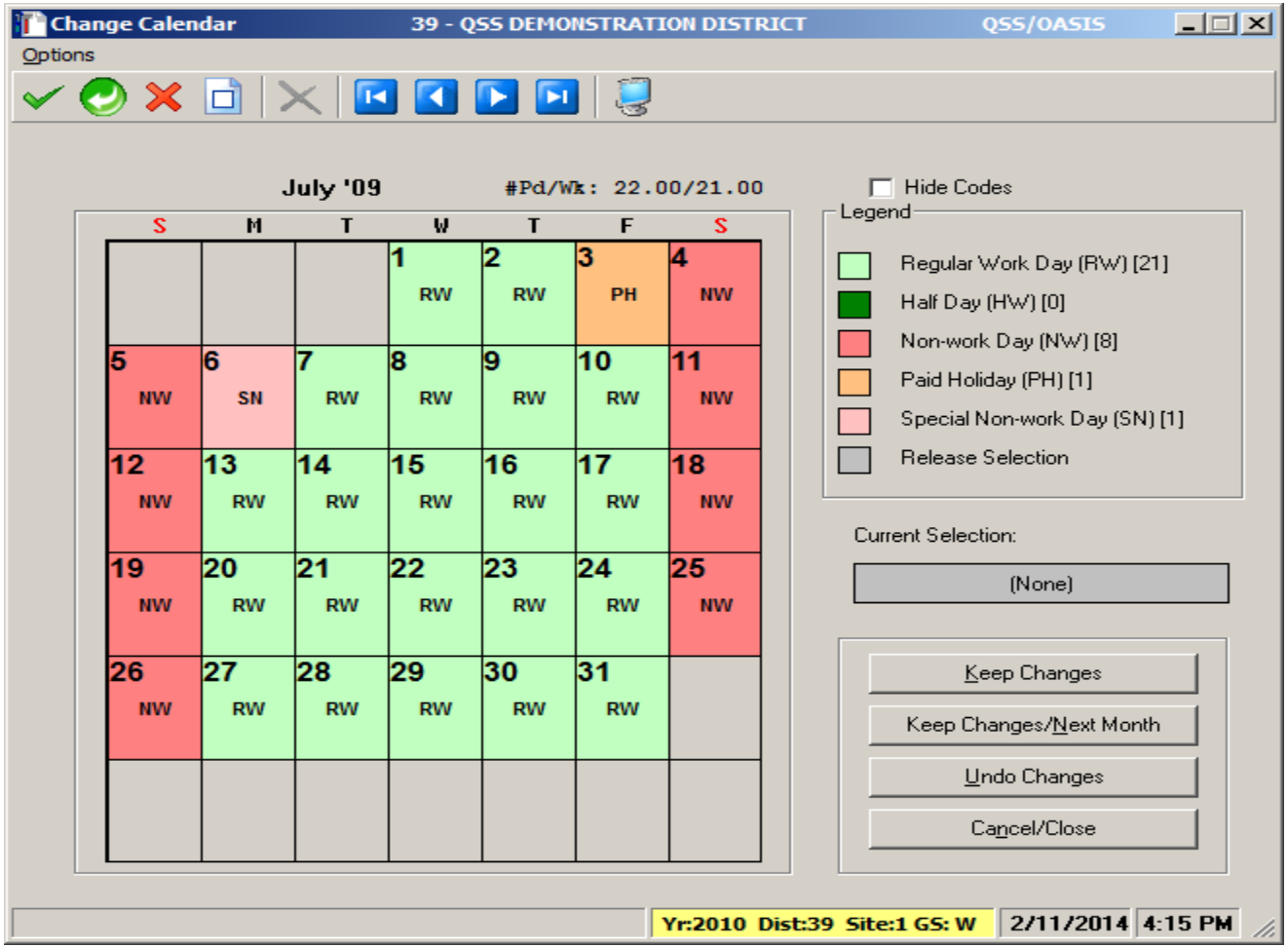
Set up Work Calendars



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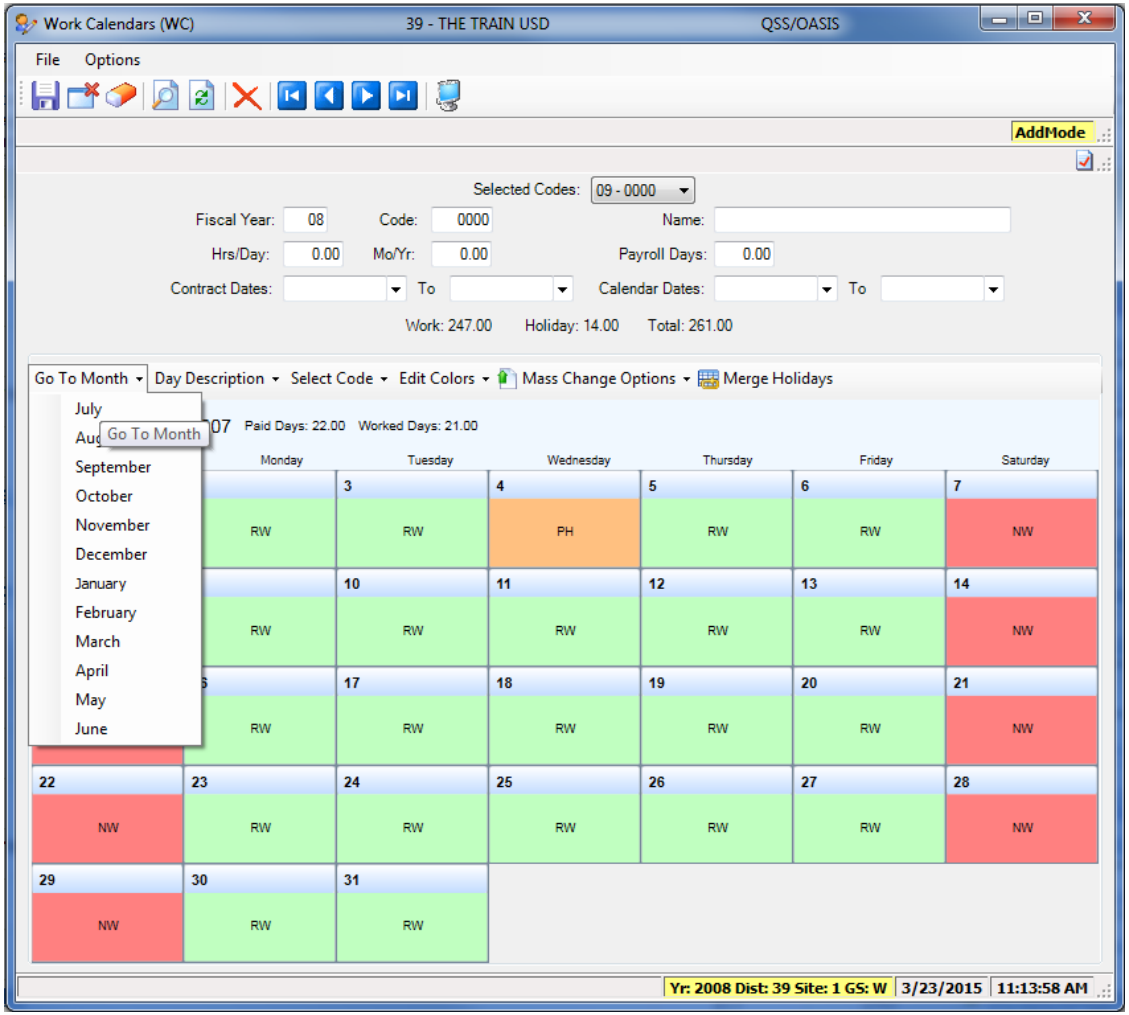
Set up Work Calendars



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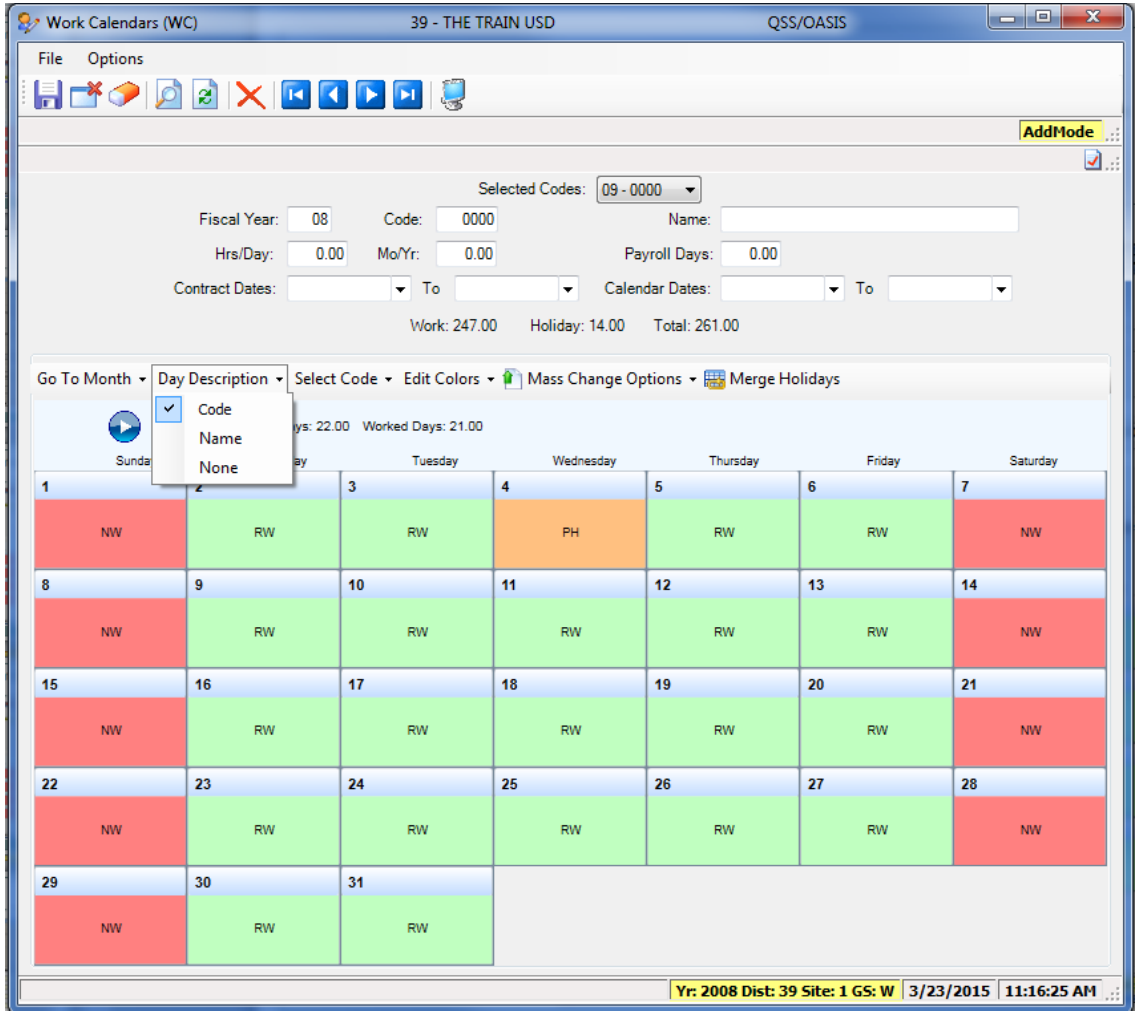
Set up Work Calendars



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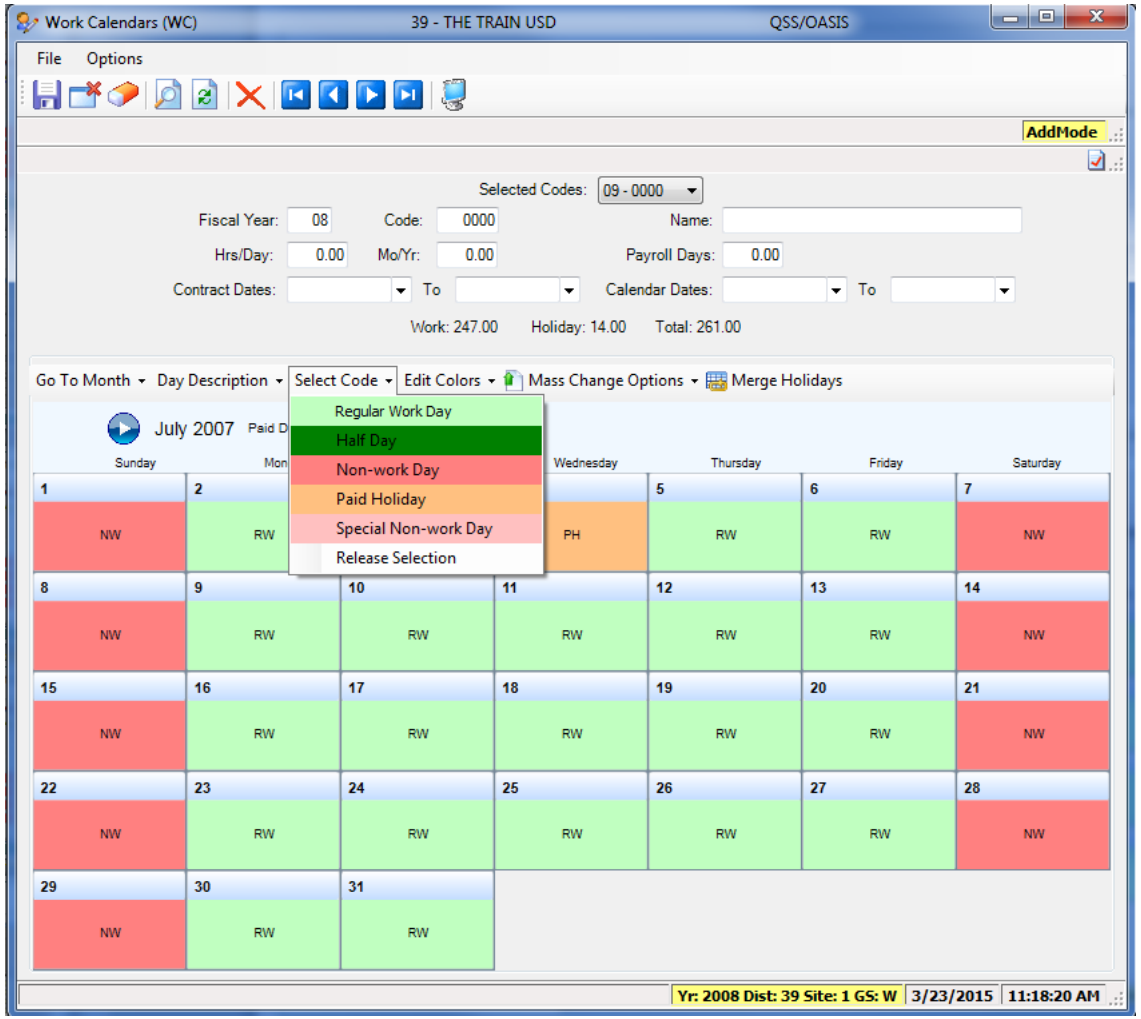
Set up Work Calendars



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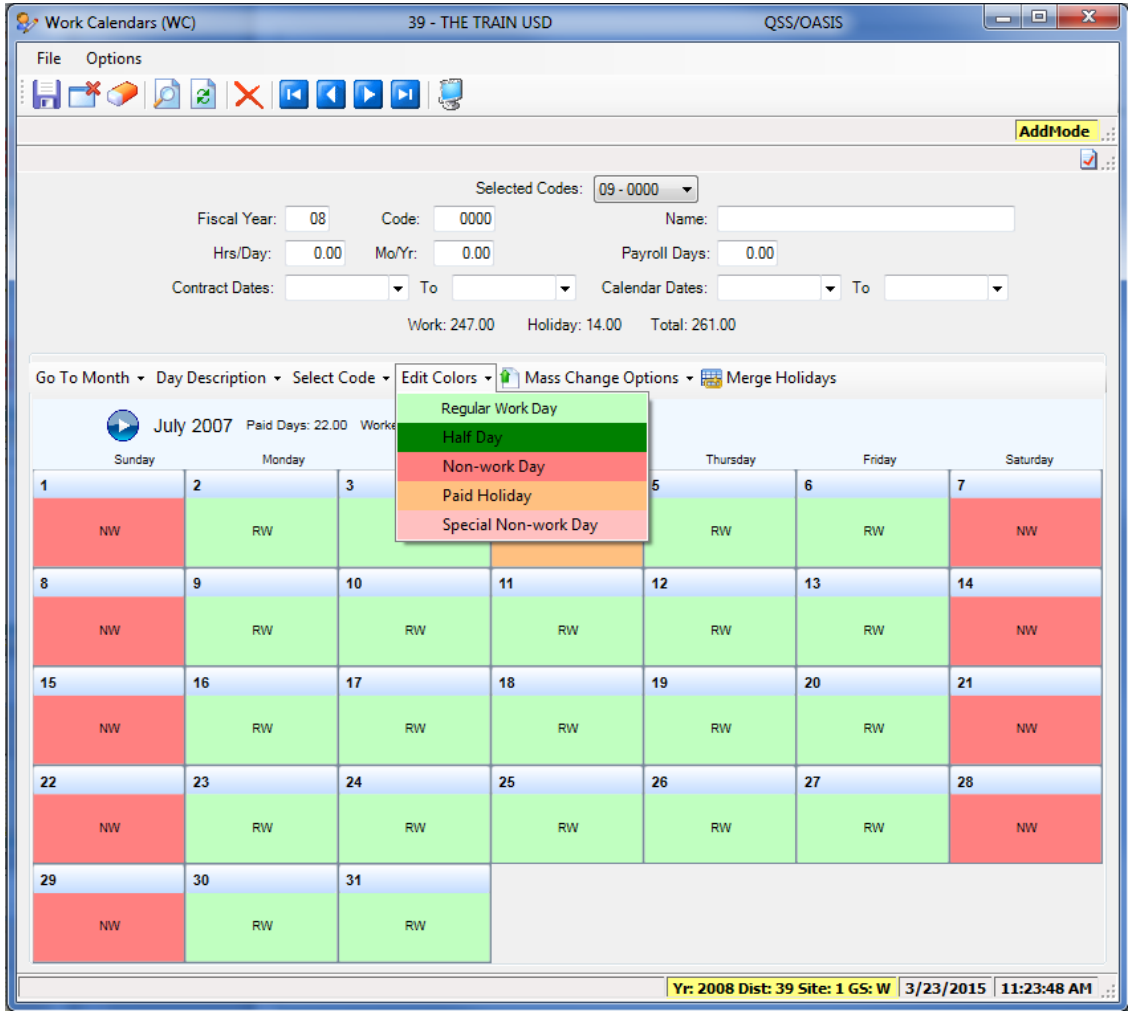

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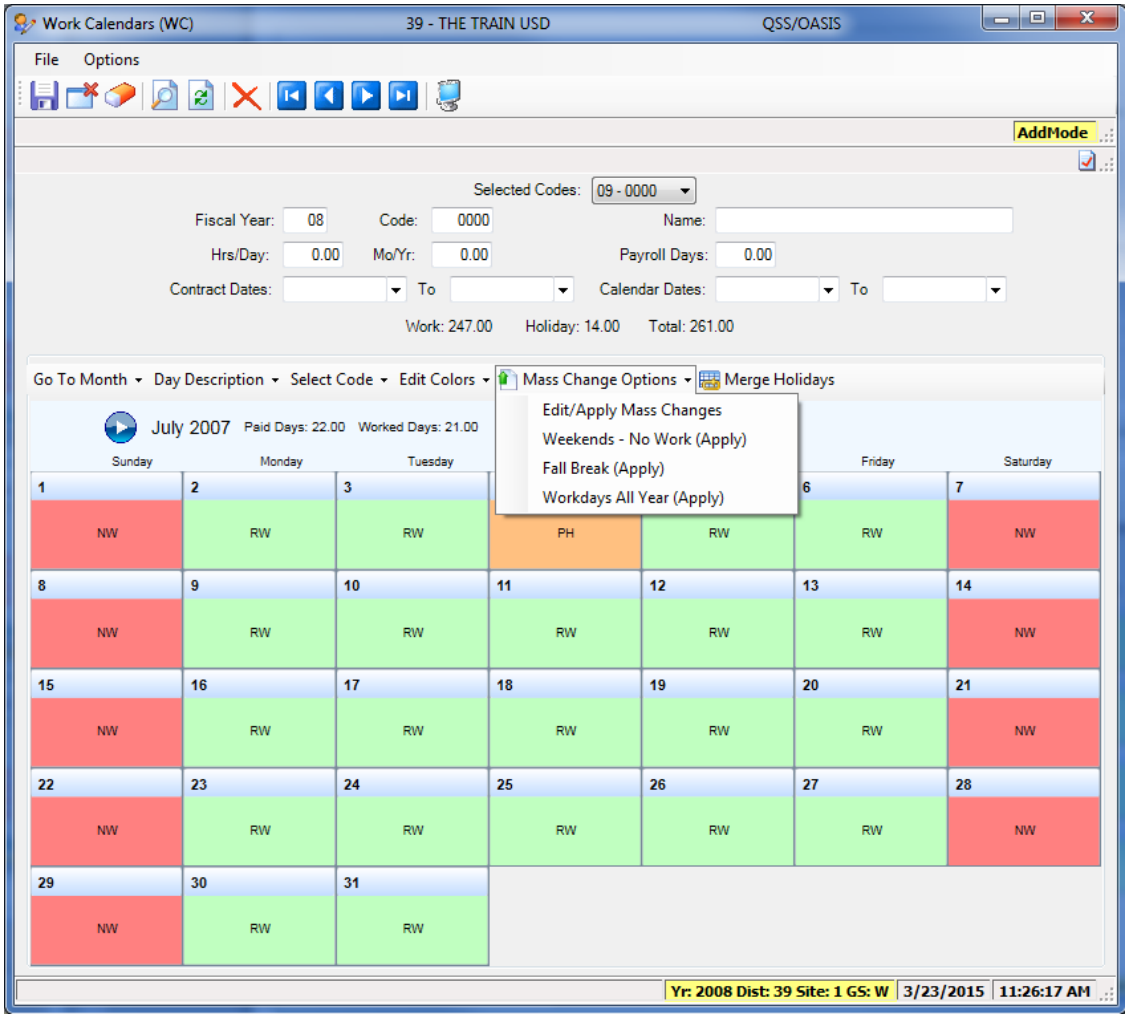
Set up Work Calendars



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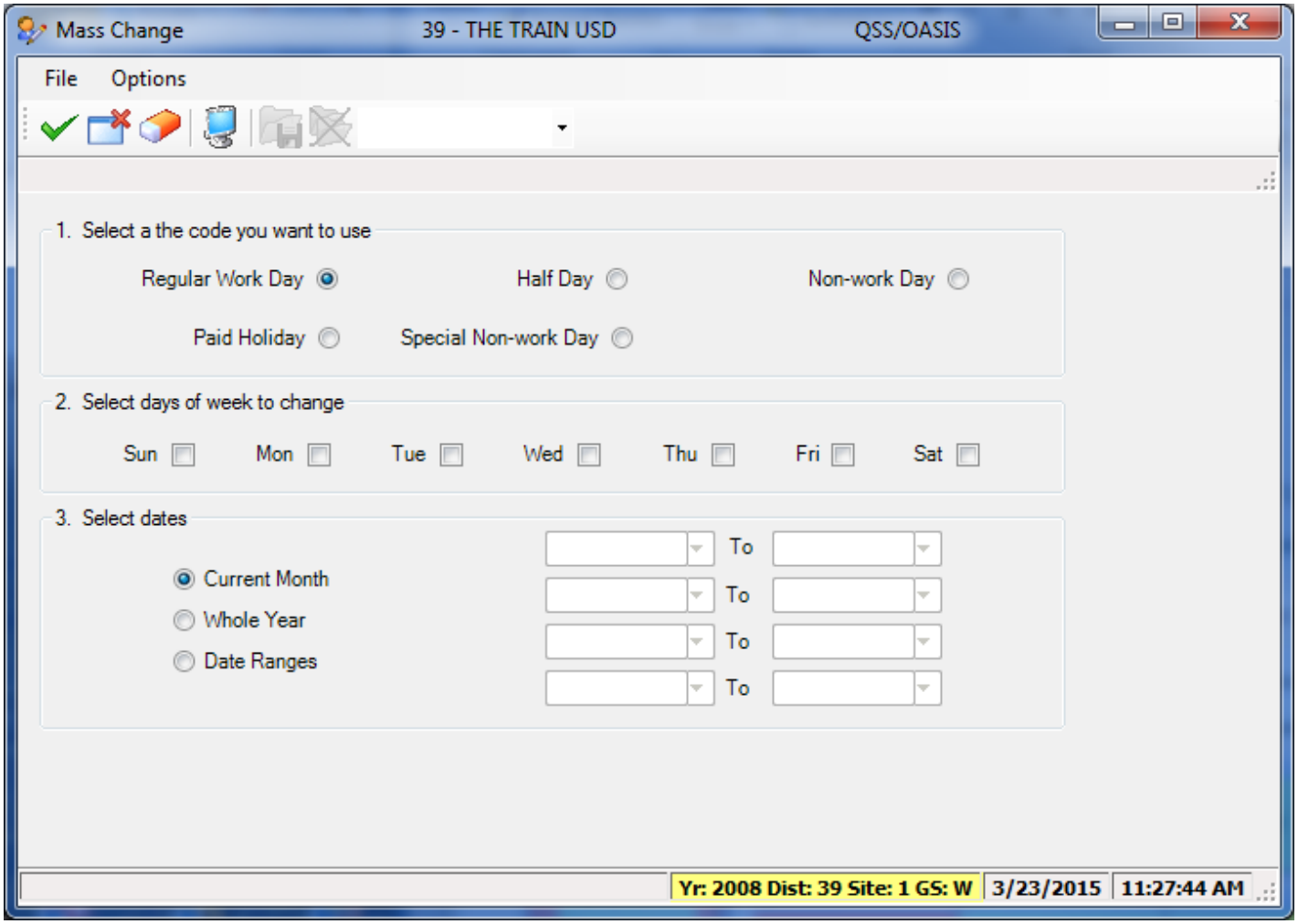
Set up Work Calendars



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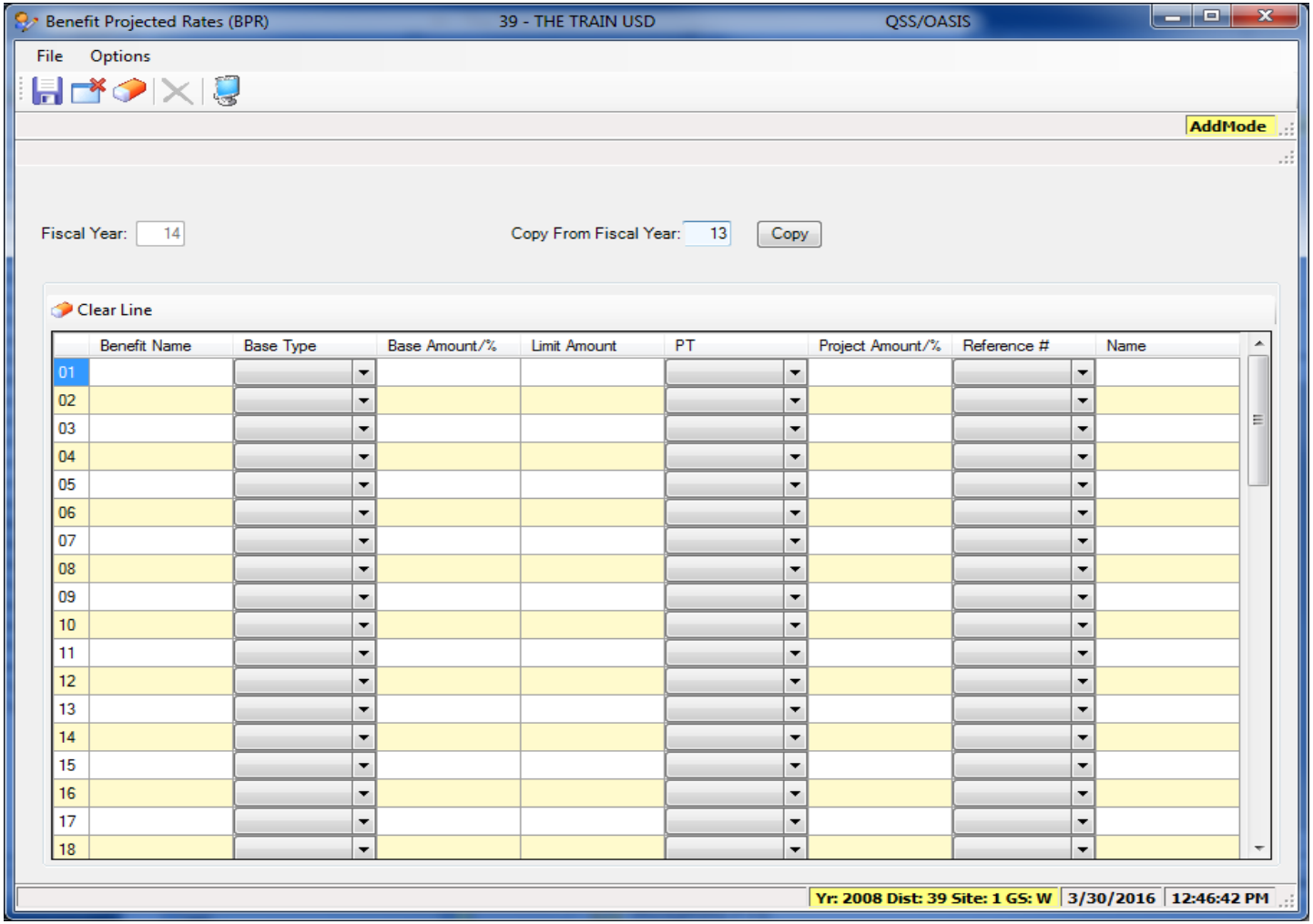
Define Benefits



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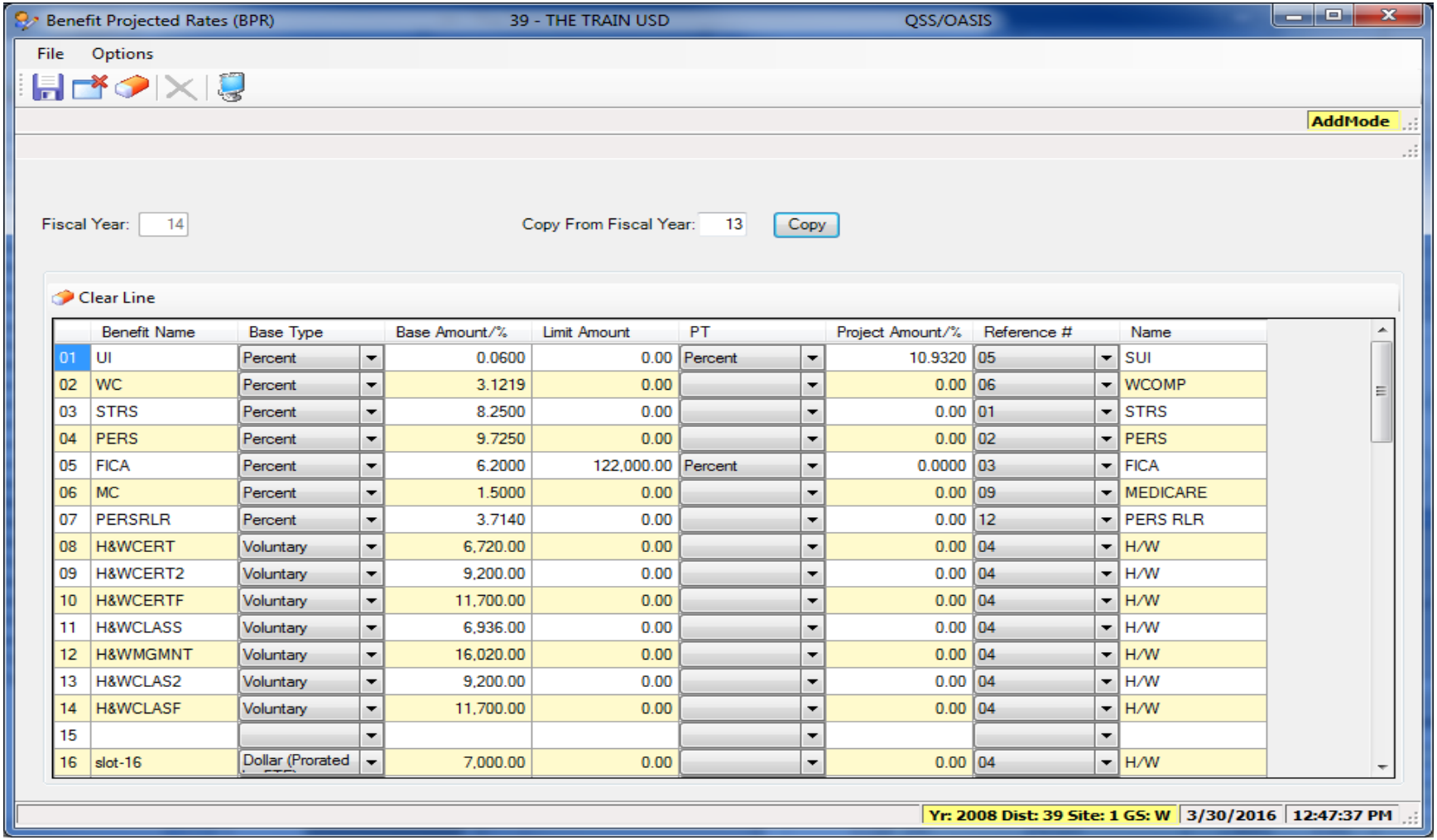
Define Benefits



	Benefit Name	Base Type	Base Amount/%	Limit Amount	PT	Project Amount/%	Reference #	Name
01	UI	Percent	0.0600	0.00	Percent	10.9320	05	SUI
02	WC	Percent	3.1219	0.00		0.00	06	WCOMP
03	STRS	Percent	8.2500	0.00		0.00	01	STRS
04	PERS	Percent	9.7250	0.00		0.00	02	PERS
05	FICA	Percent	6.2000	122,000.00	Percent	0.0000	03	FICA
06	MC	Percent	1.5000	0.00		0.00	09	MEDICARE
07	PERSRLR	Percent	3.7140	0.00		0.00	12	PERS RLR
08	H&WCERT	Voluntary	6,720.00	0.00		0.00	04	H/W
09	H&WCERT2	Voluntary	9,200.00	0.00		0.00	04	H/W
10	H&WCERTF	Voluntary	11,700.00	0.00		0.00	04	H/W
11	H&WCLASS	Voluntary	6,936.00	0.00		0.00	04	H/W
12	H&WMGMNT	Voluntary	16,020.00	0.00		0.00	04	H/W
13	H&WCLAS2	Voluntary	9,200.00	0.00		0.00	04	H/W
14	H&WCLASF	Voluntary	11,700.00	0.00		0.00	04	H/W
15								
16	slot-16	Dollar (Prorated	7,000.00	0.00		0.00	04	H/W

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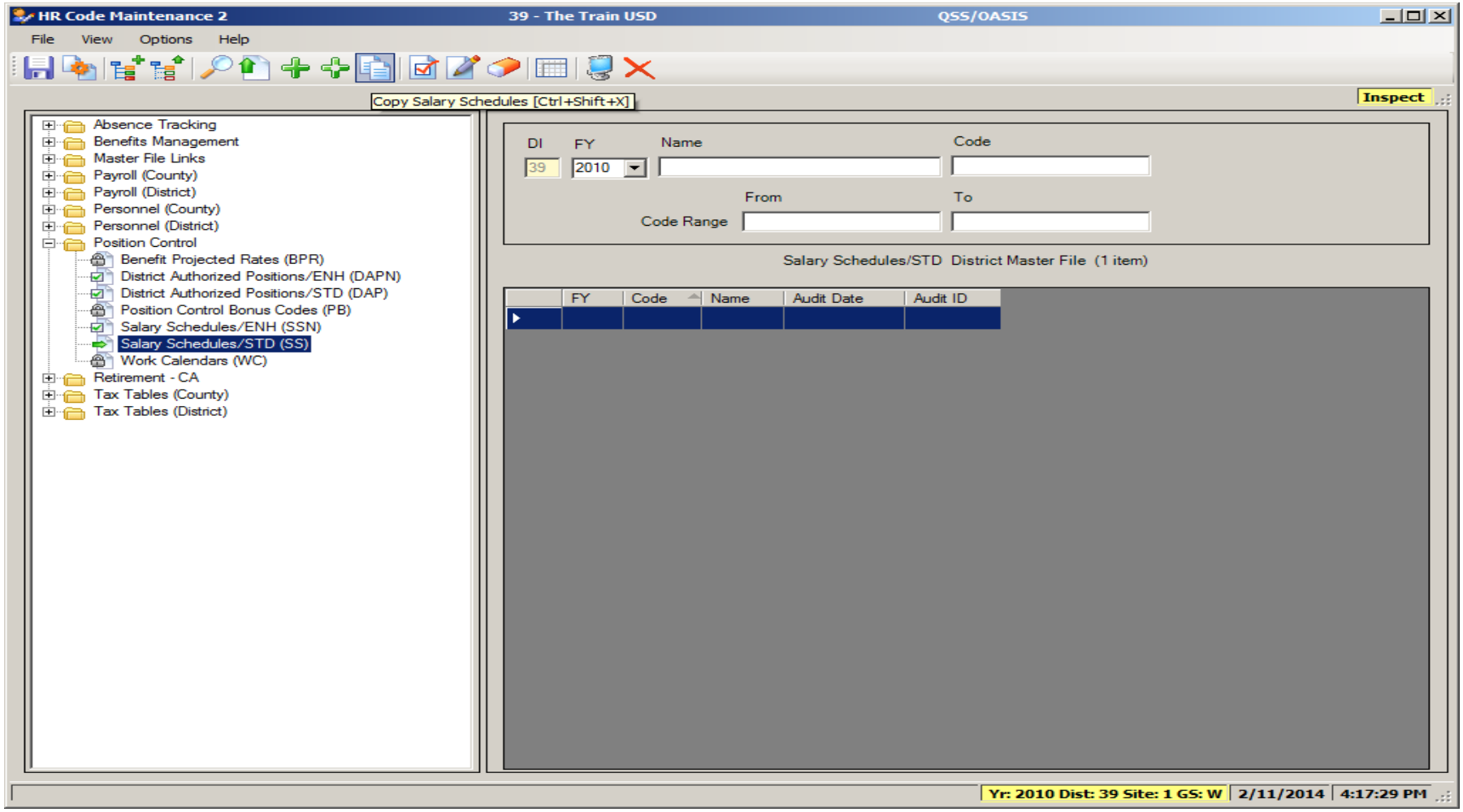
Copy Salary Schedules



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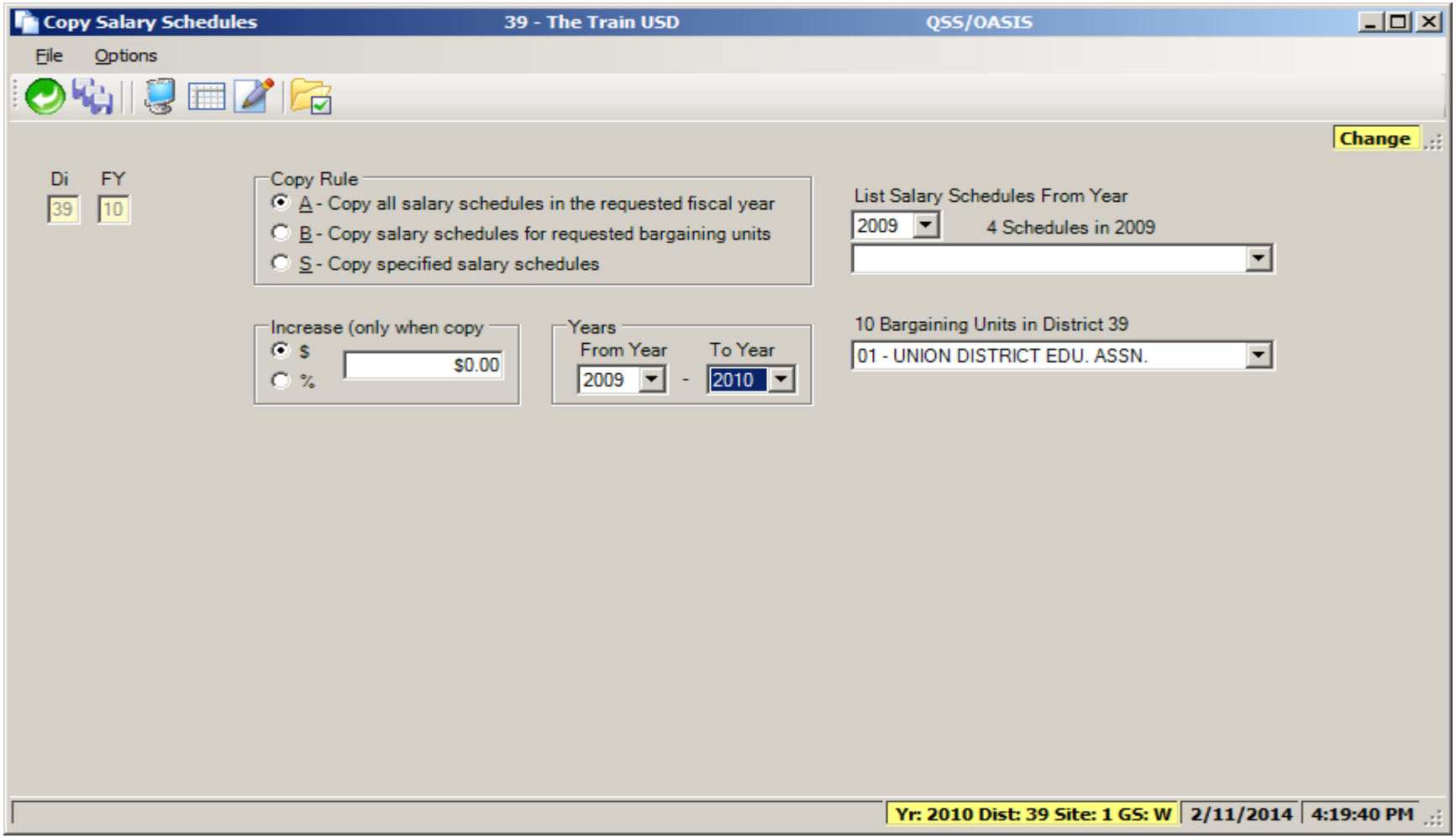

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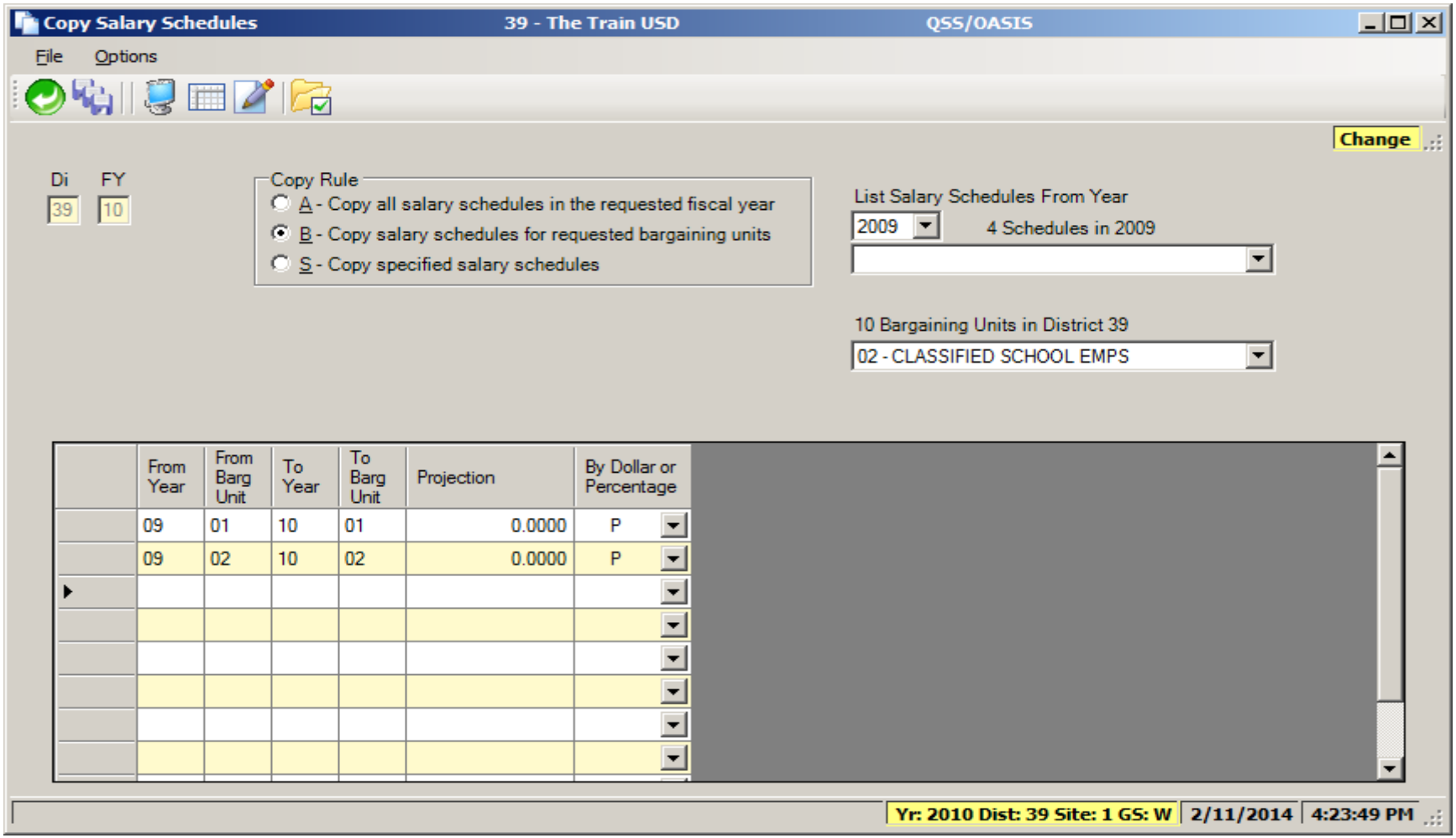

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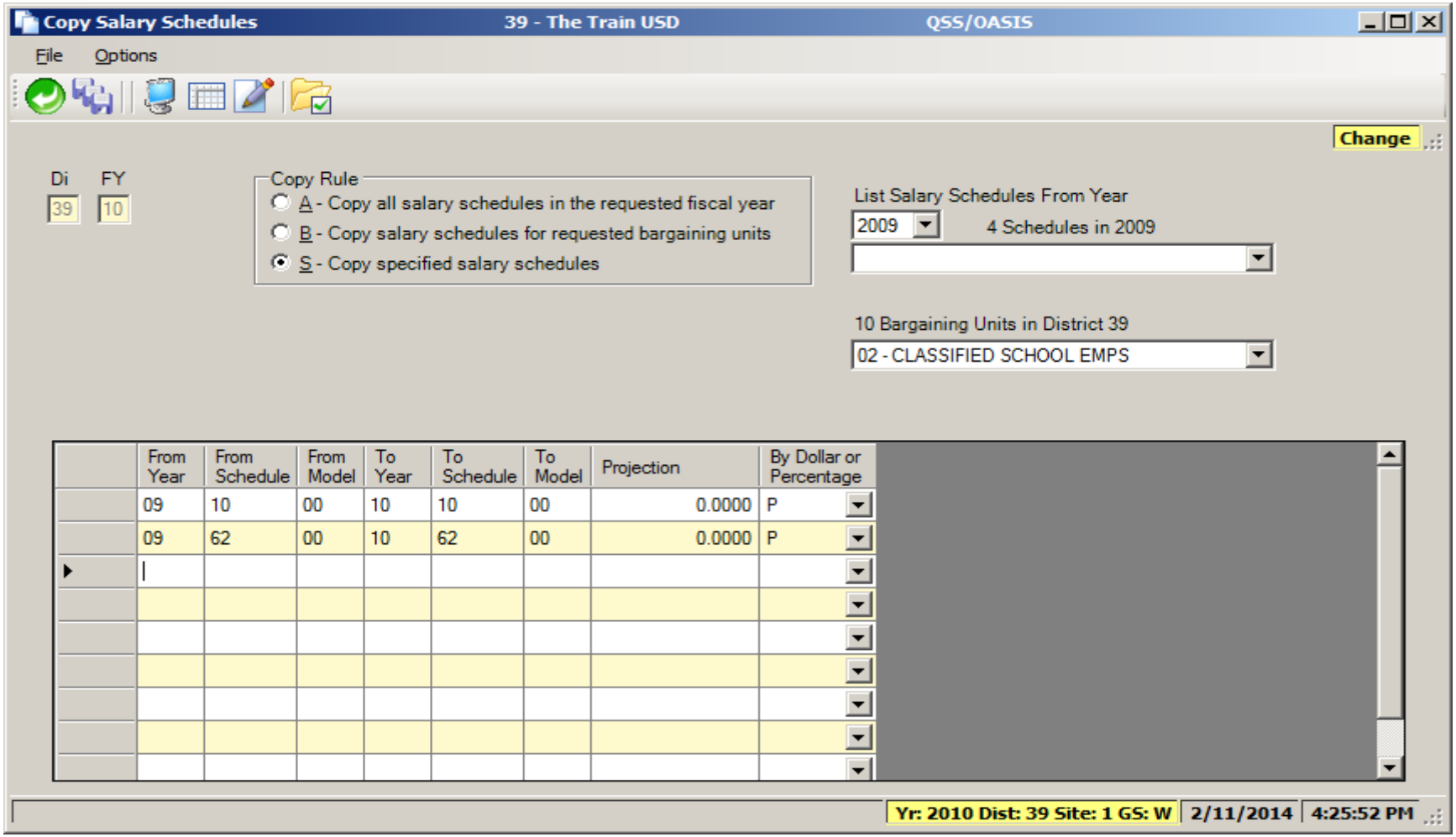
Copy Salary Schedules



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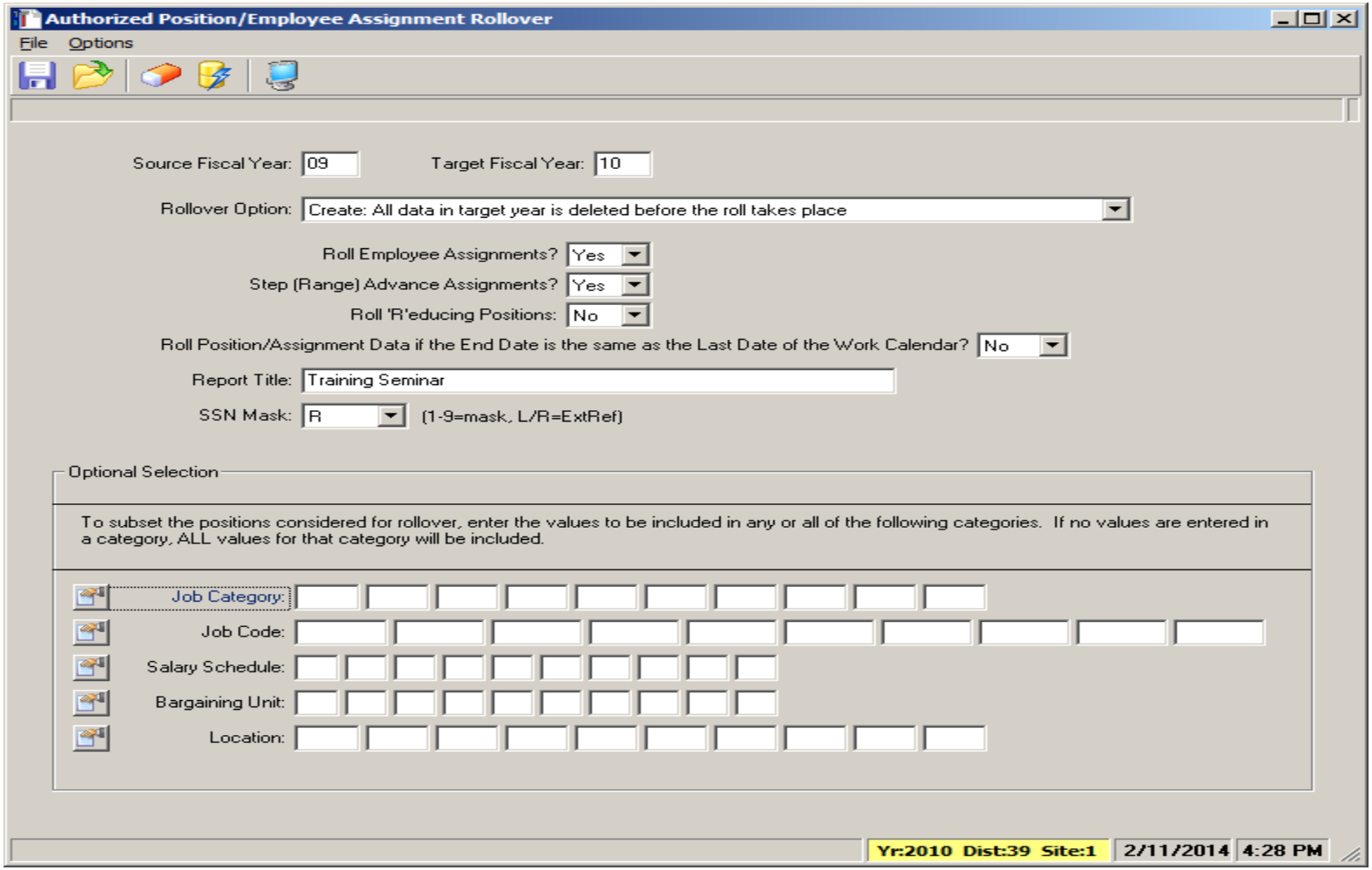
Authorized Position/Employee Assignment Rollover



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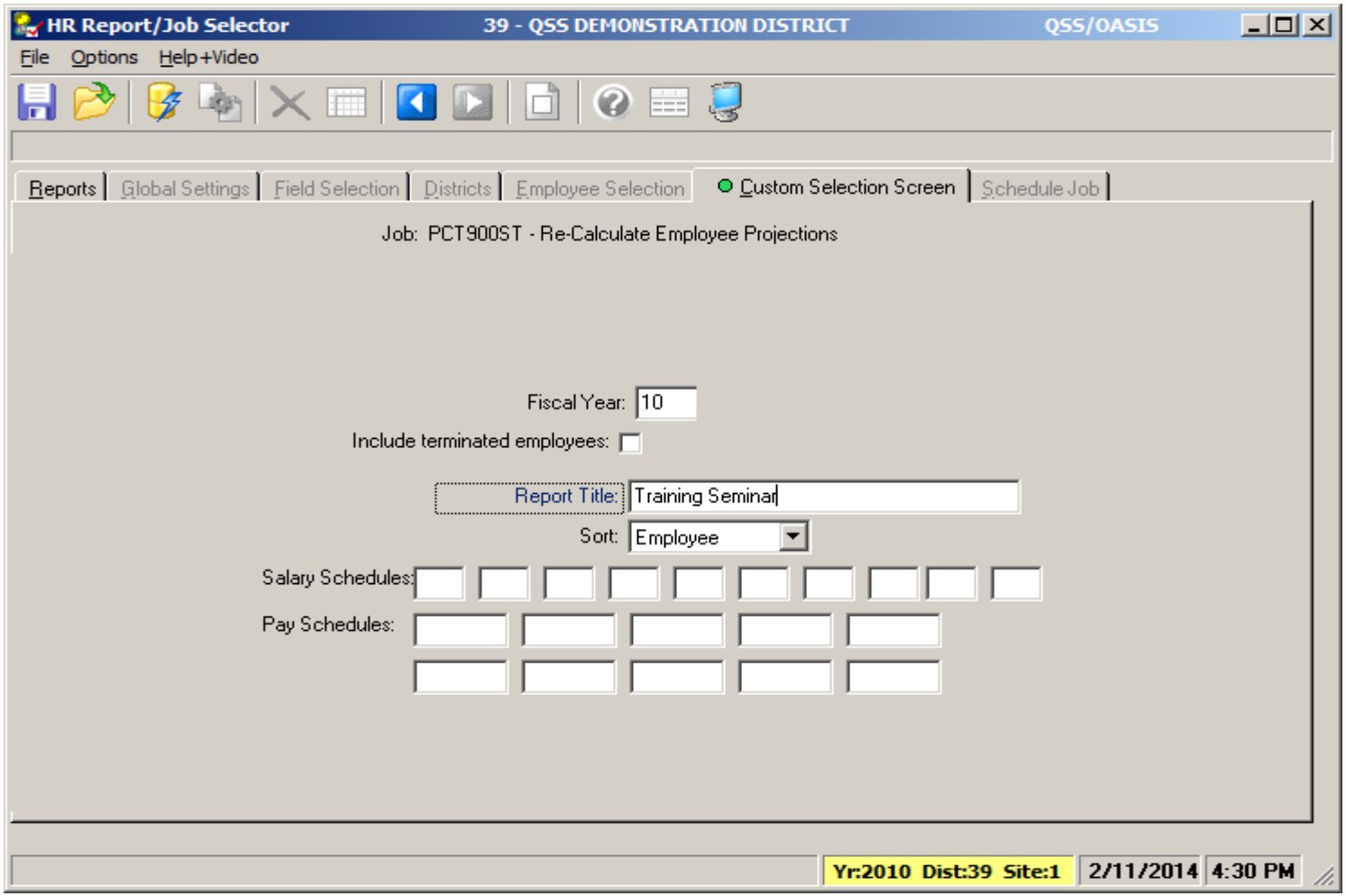
Recalculate Employee Position Projection Values



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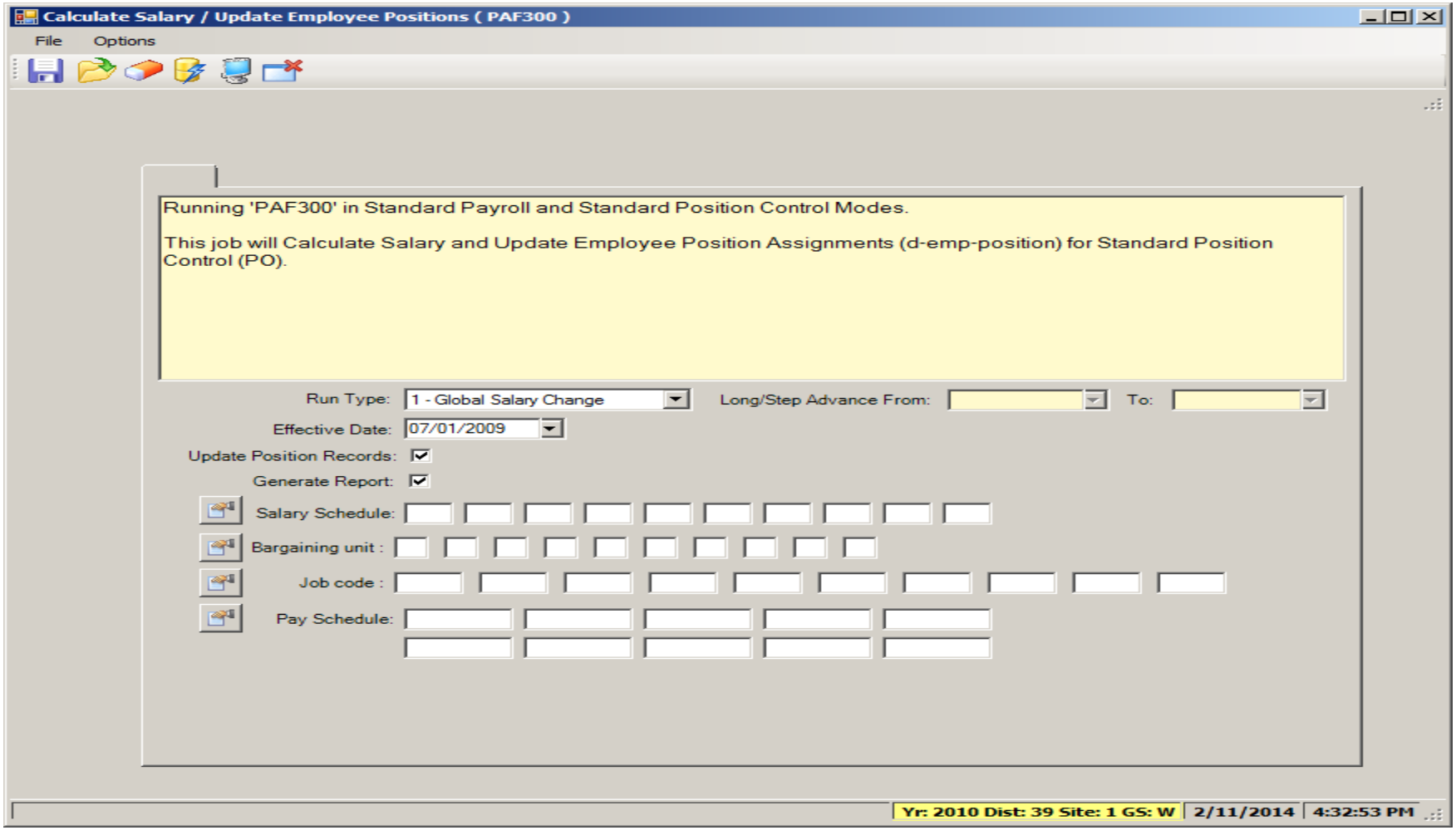
Calculate Salary/Update Employee Positions



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QCC Fiscal Year Transition

Payroll

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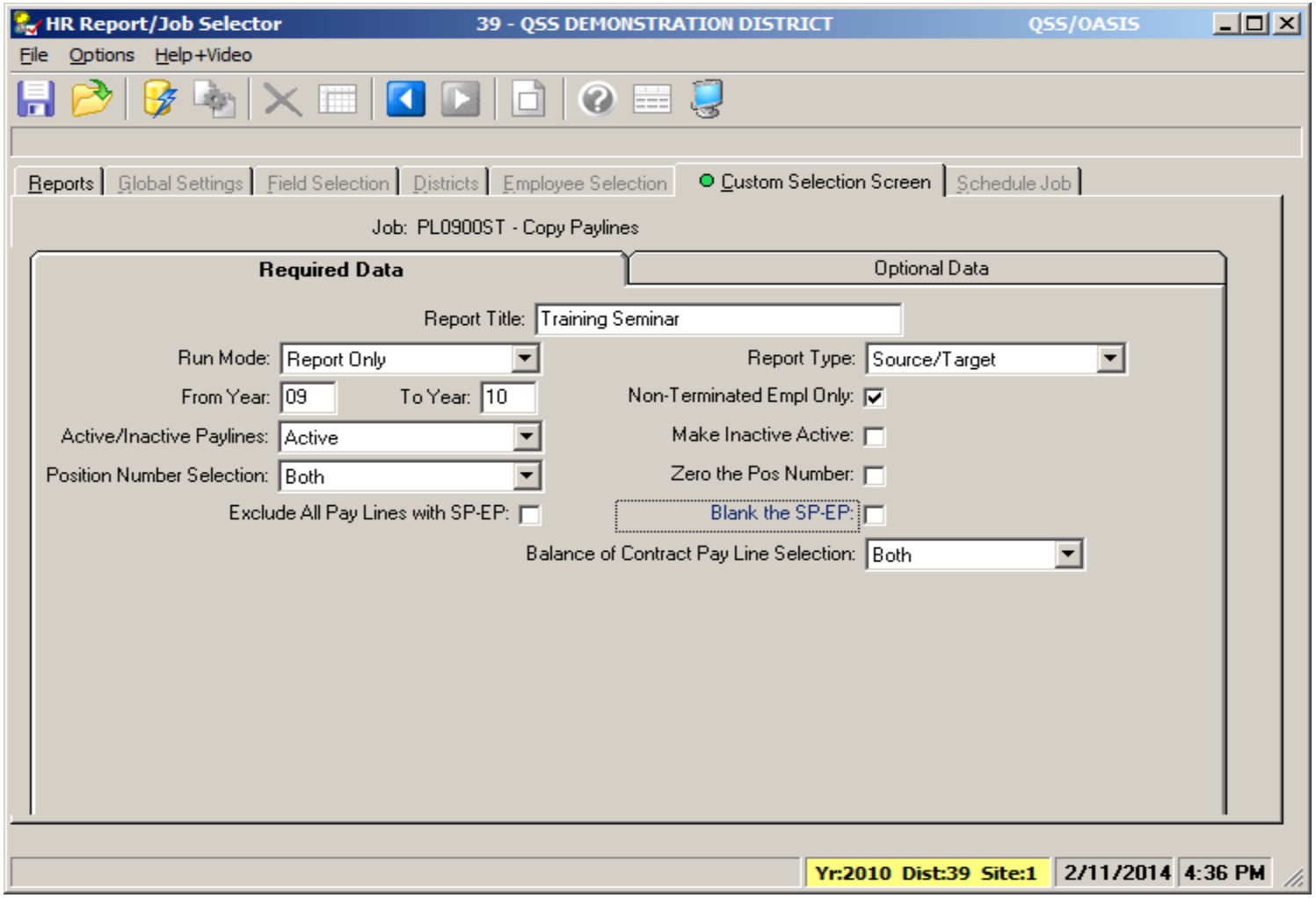
Rolling Selected Pay Lines to the New Year



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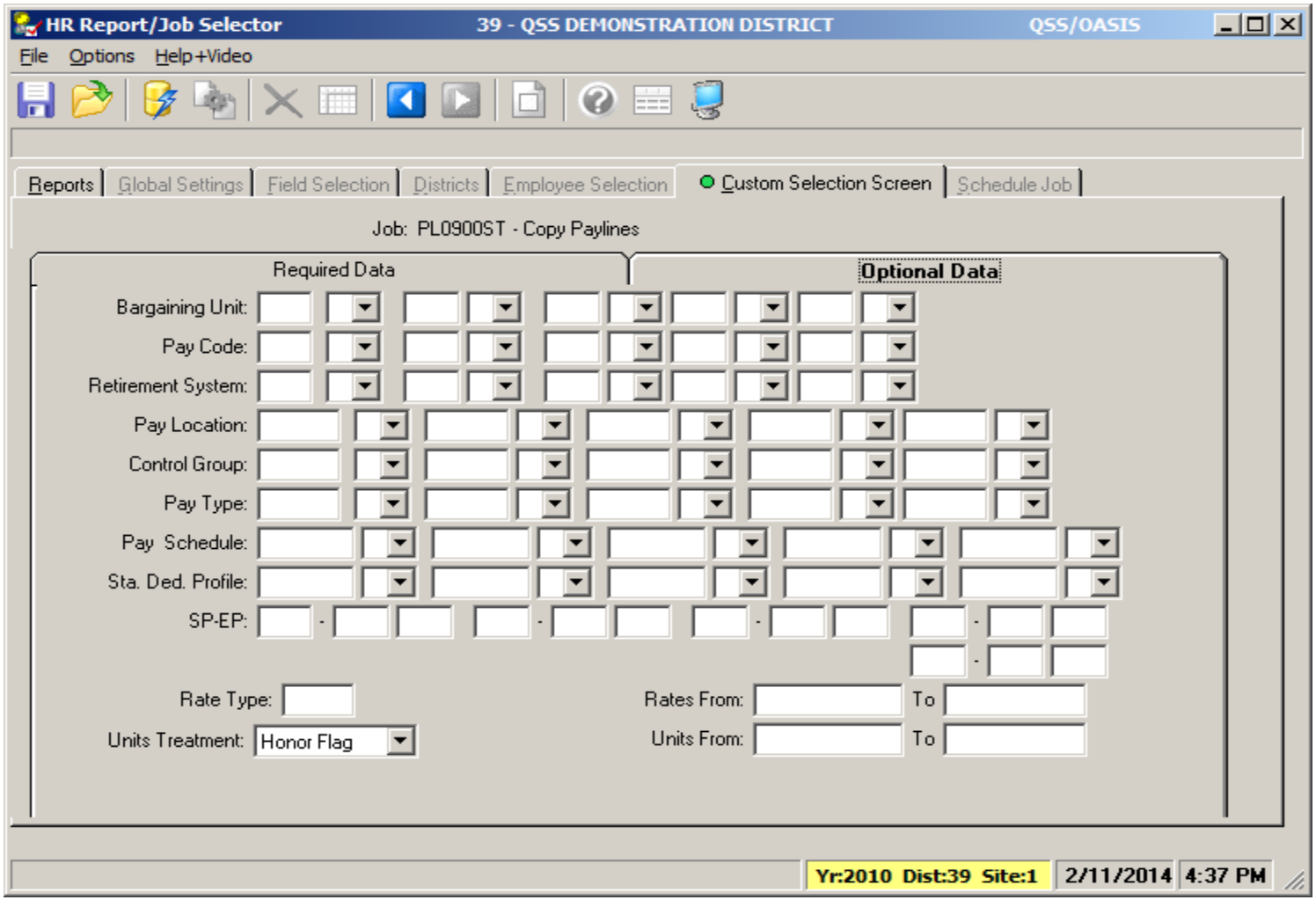
Rolling Selected Pay Lines to the New Year



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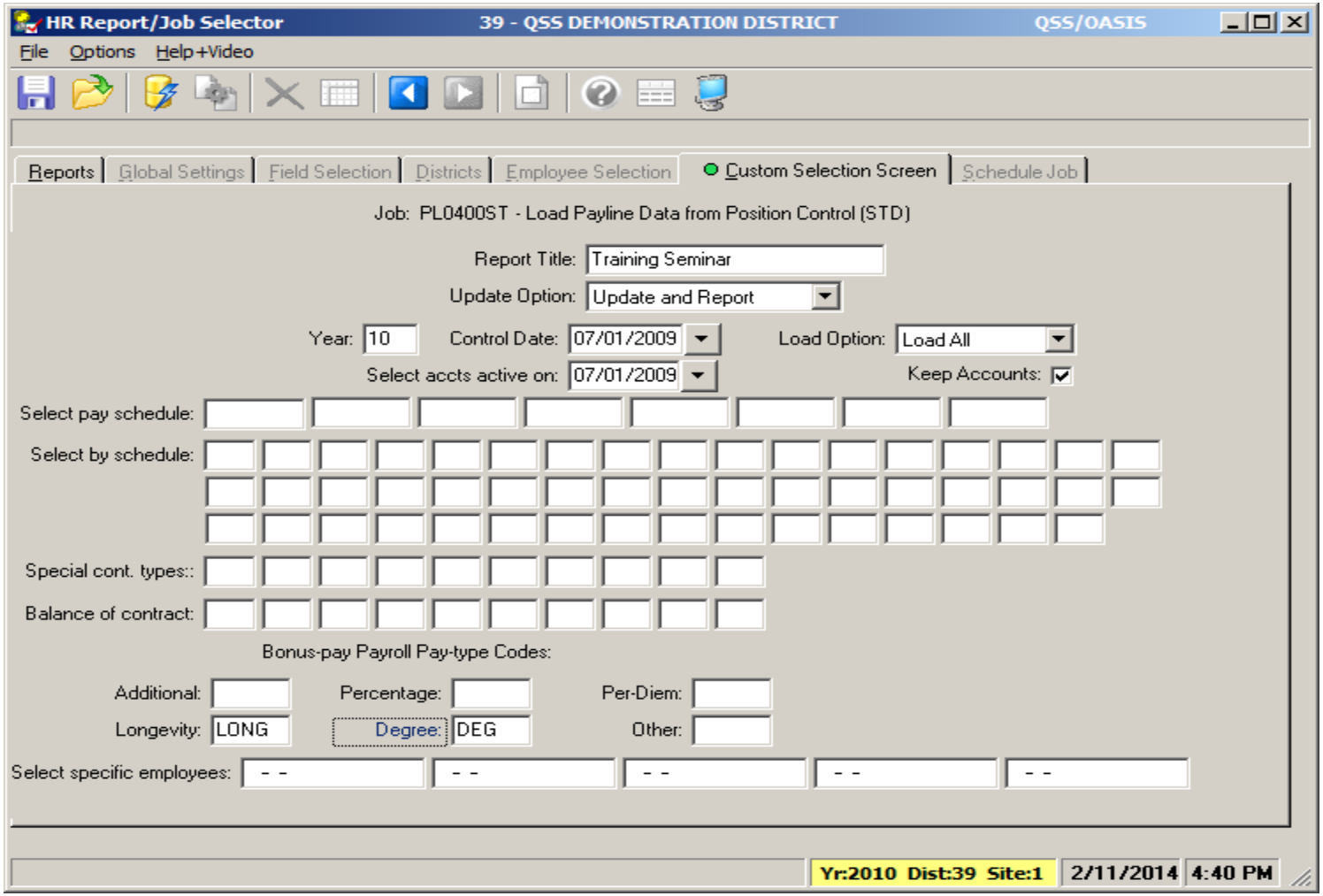
Load Pay Lines from position Control



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Absence Tracking

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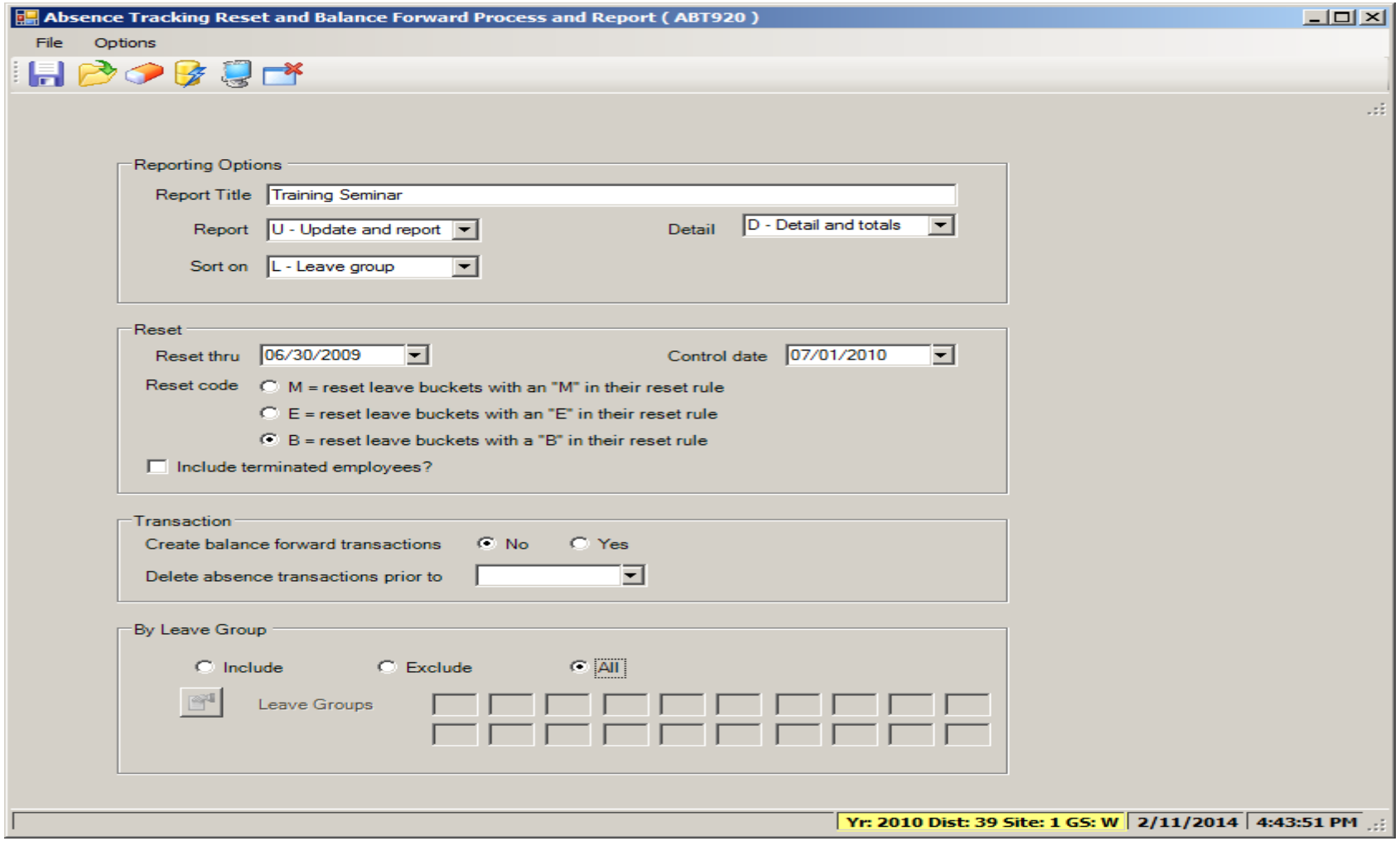
Absence Tracking Reset and Balance Forward



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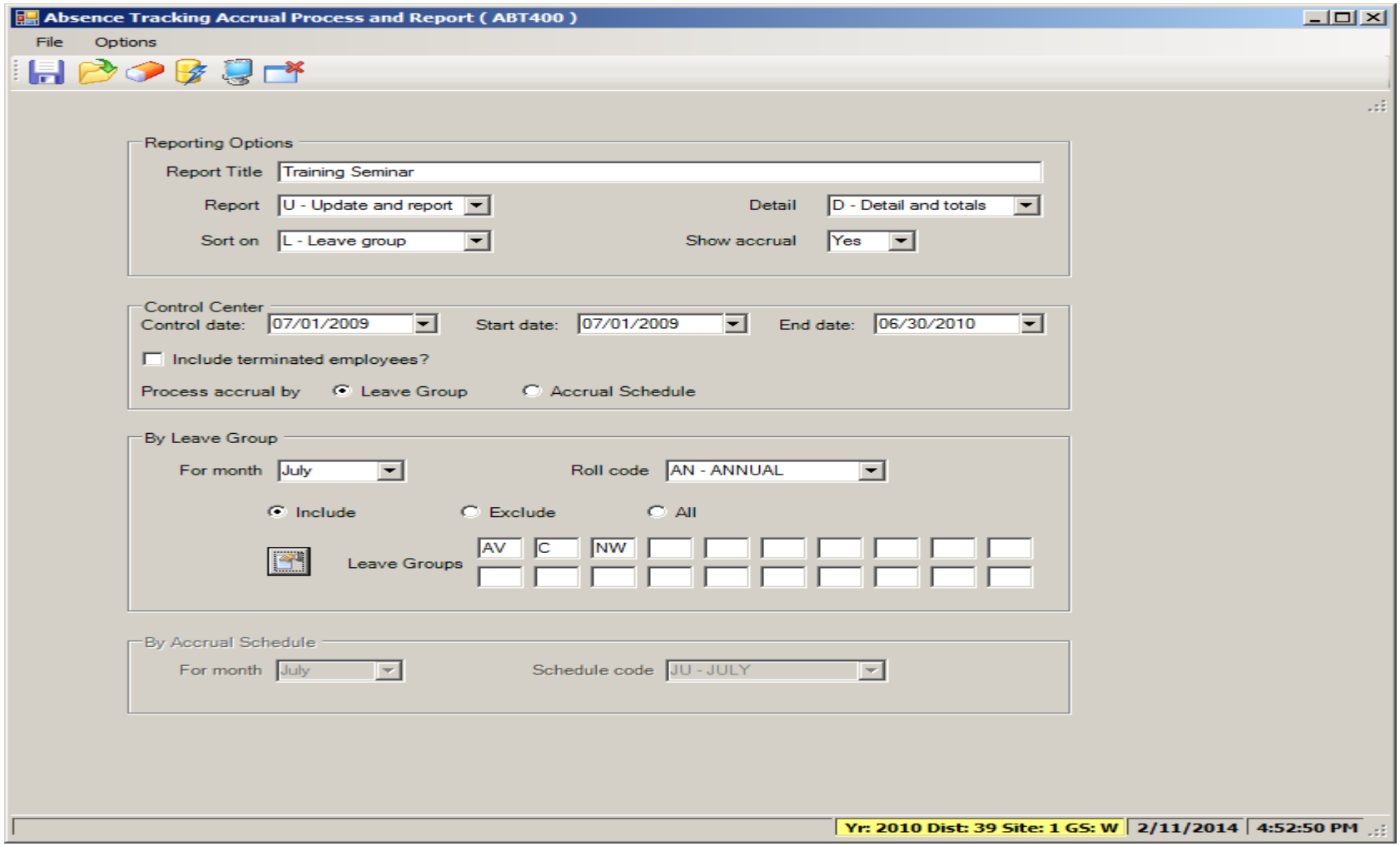
Absence Tracking Accrual Process



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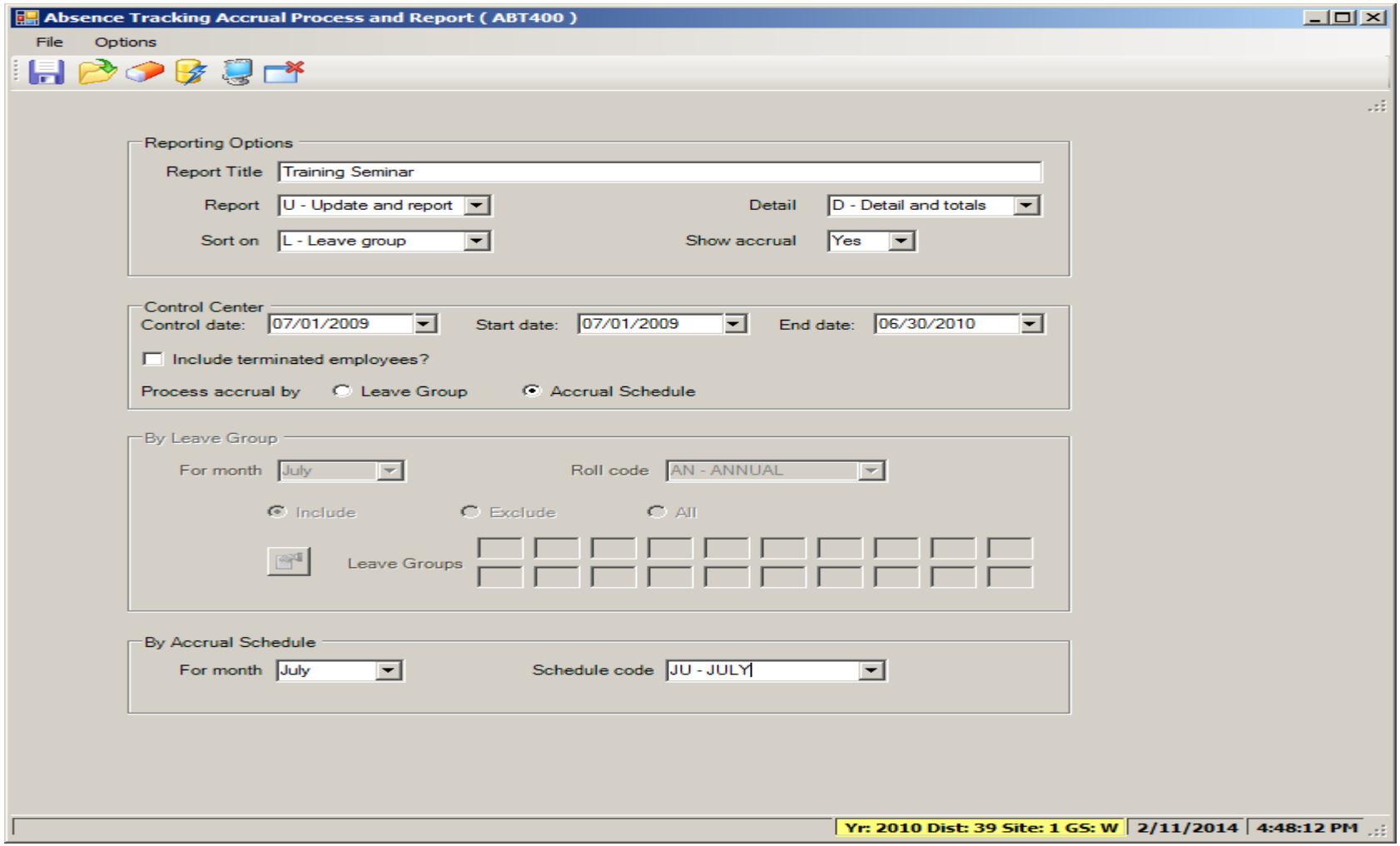
Absence Tracking Accrual Process



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Accounts Payable

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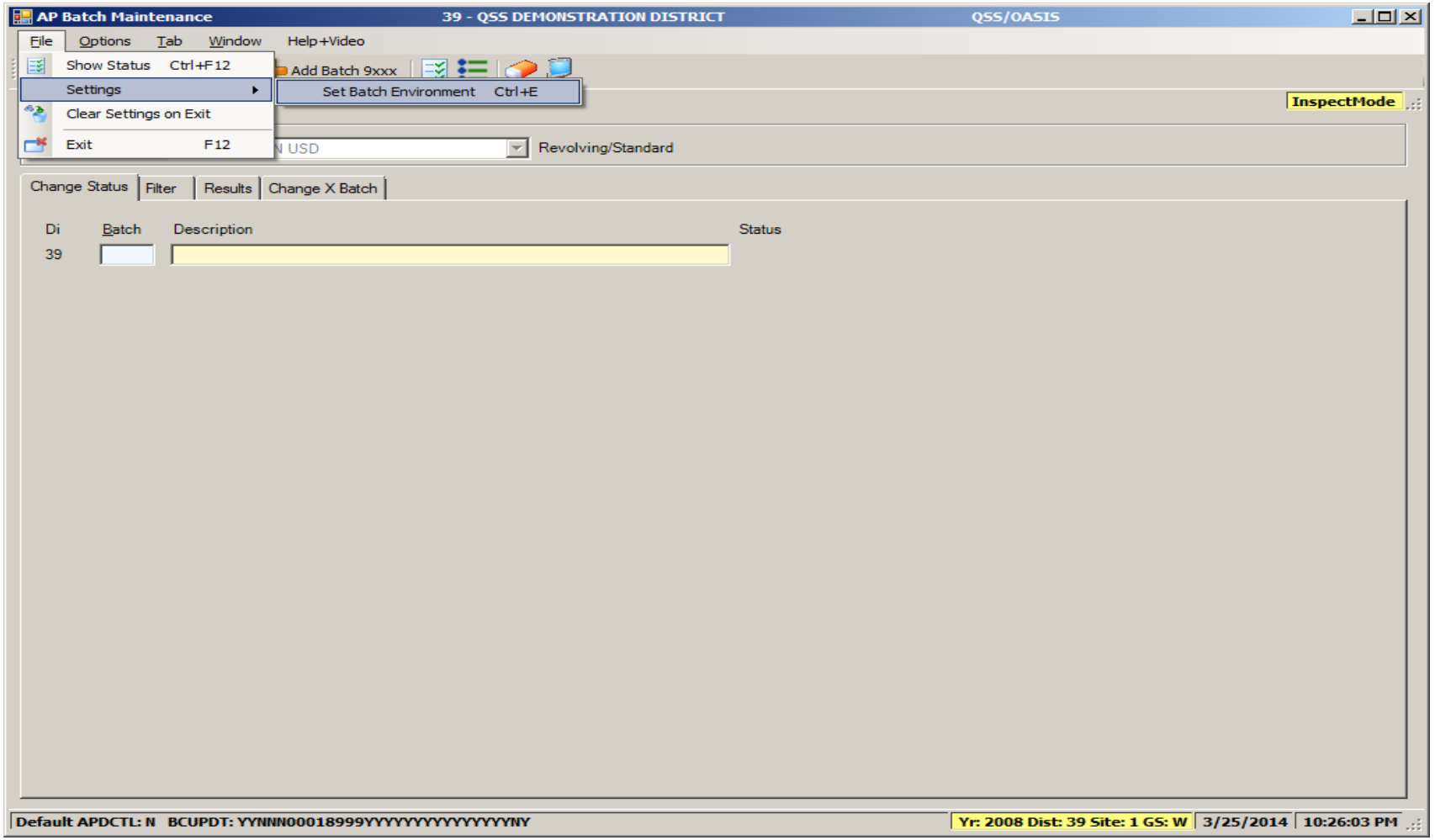
Create Batch Environment



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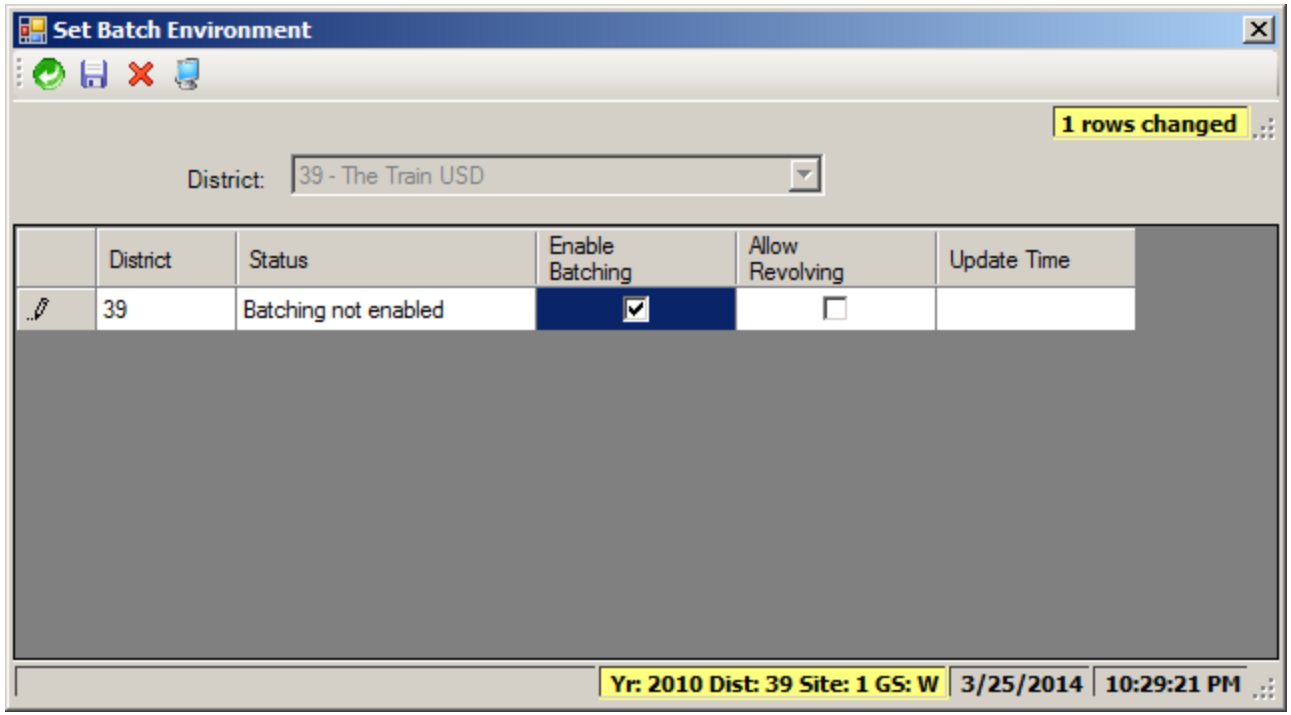
Create Batch Environment



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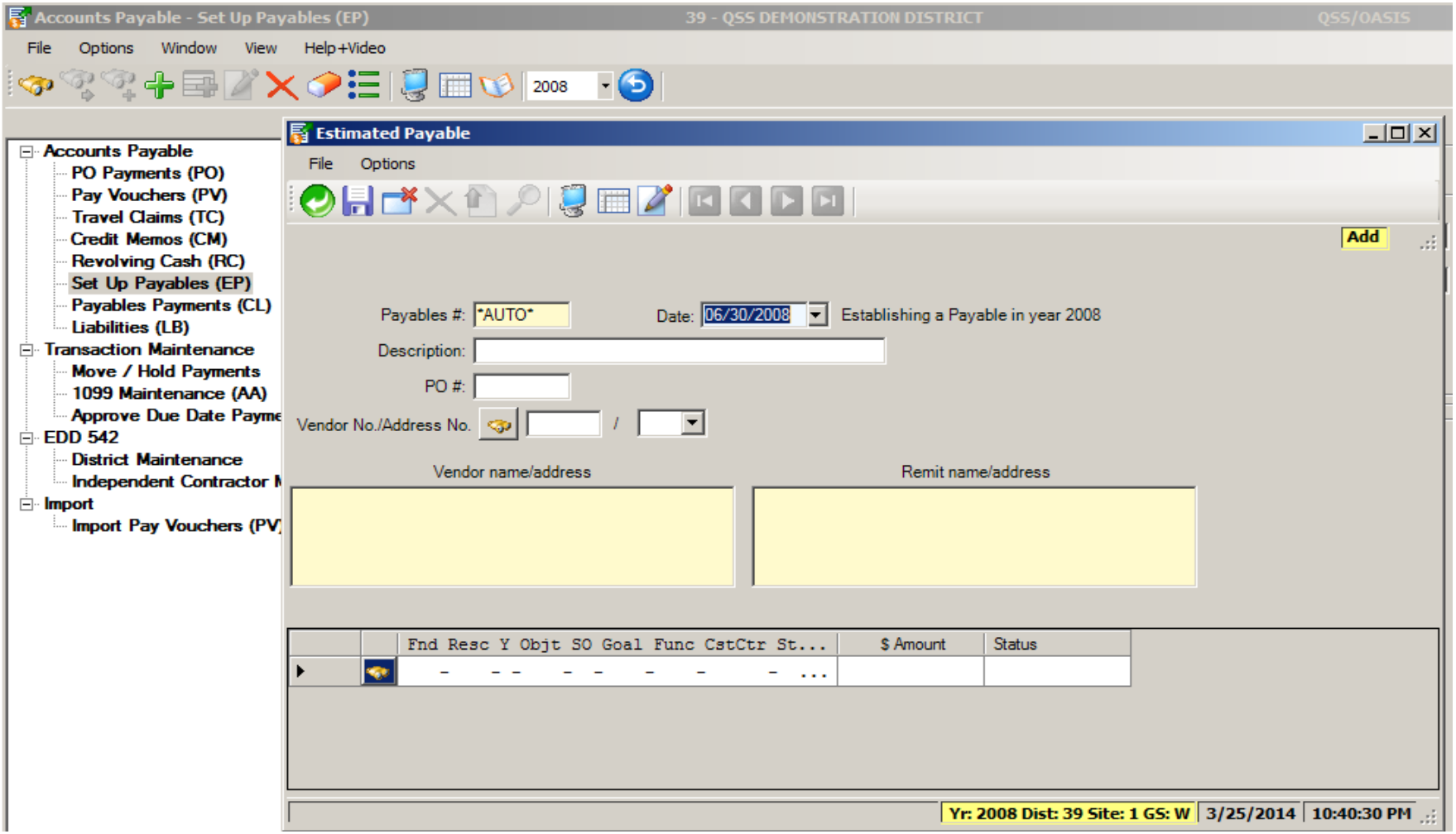
Set up Estimated Payables



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Financial Solutions

Purchasing

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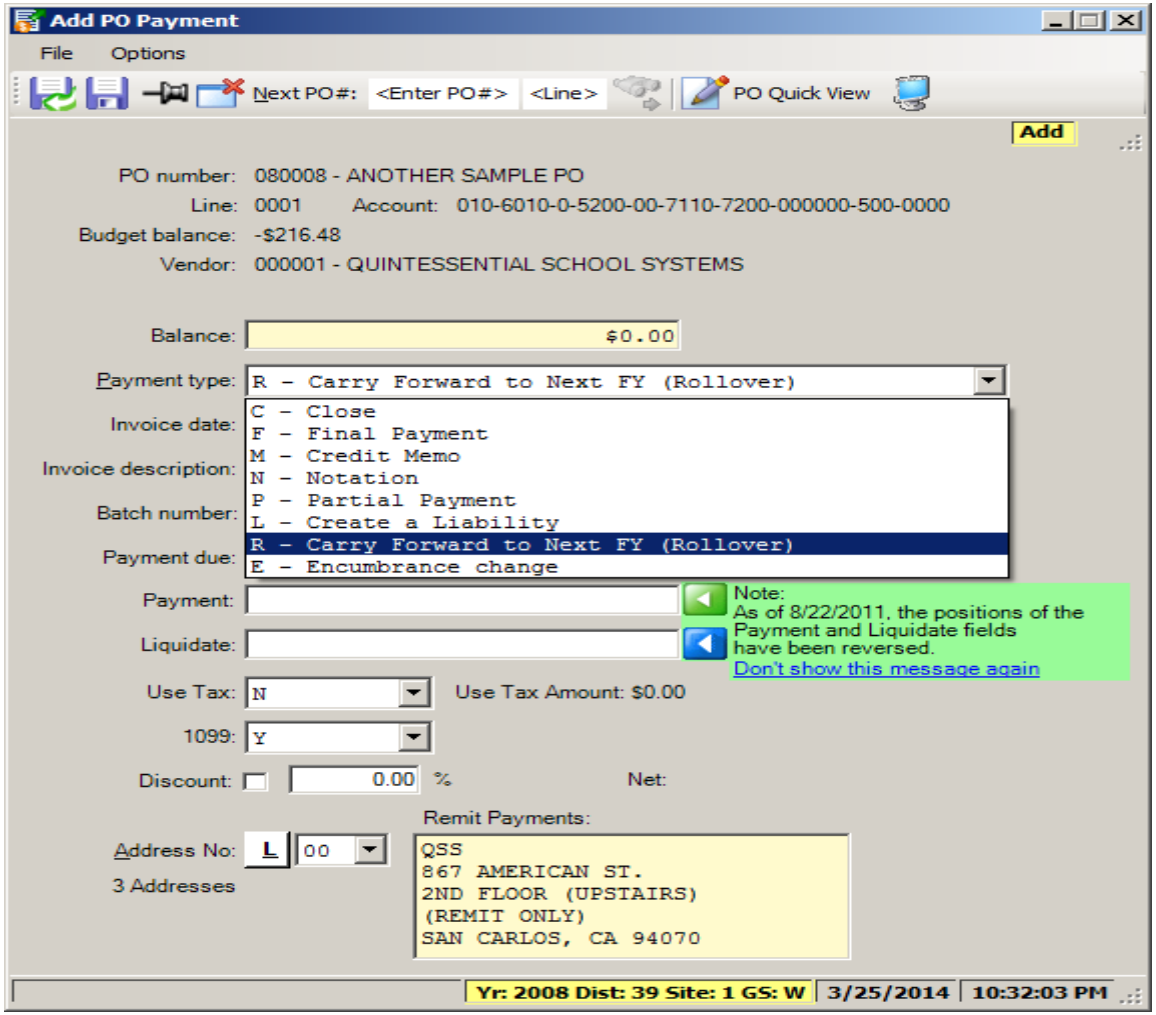
Close Out Purchase Orders



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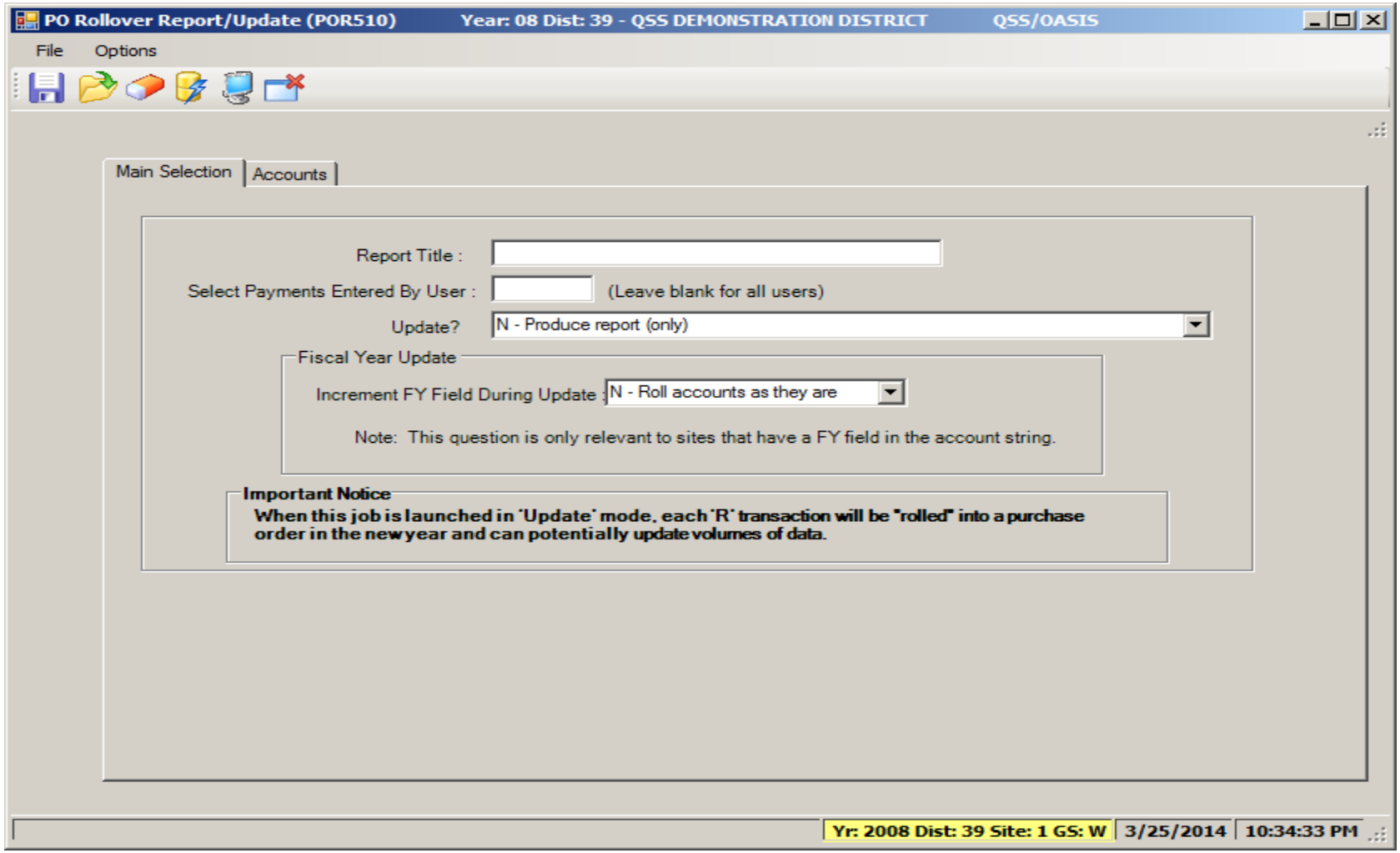

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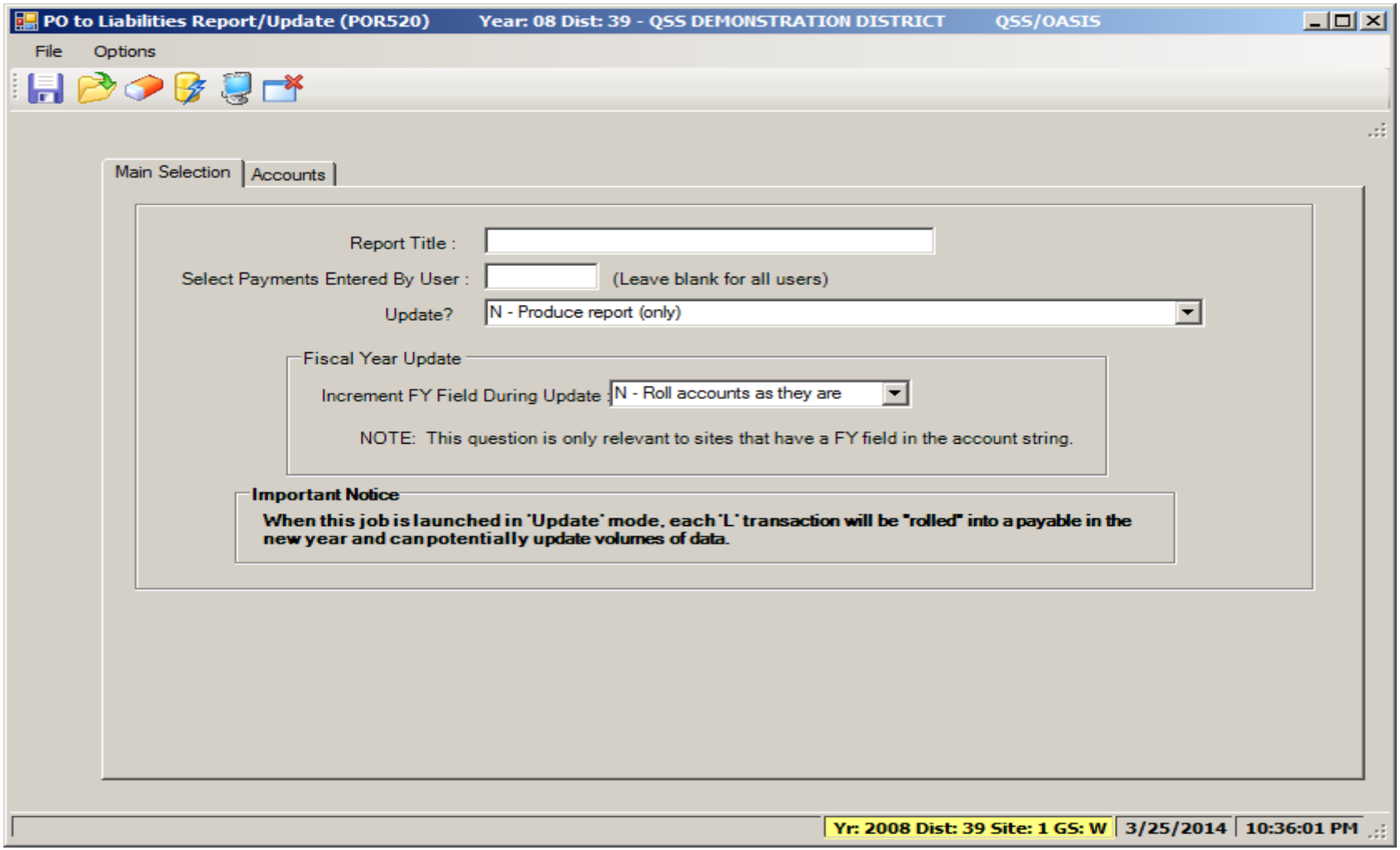
Close Out Purchase Orders



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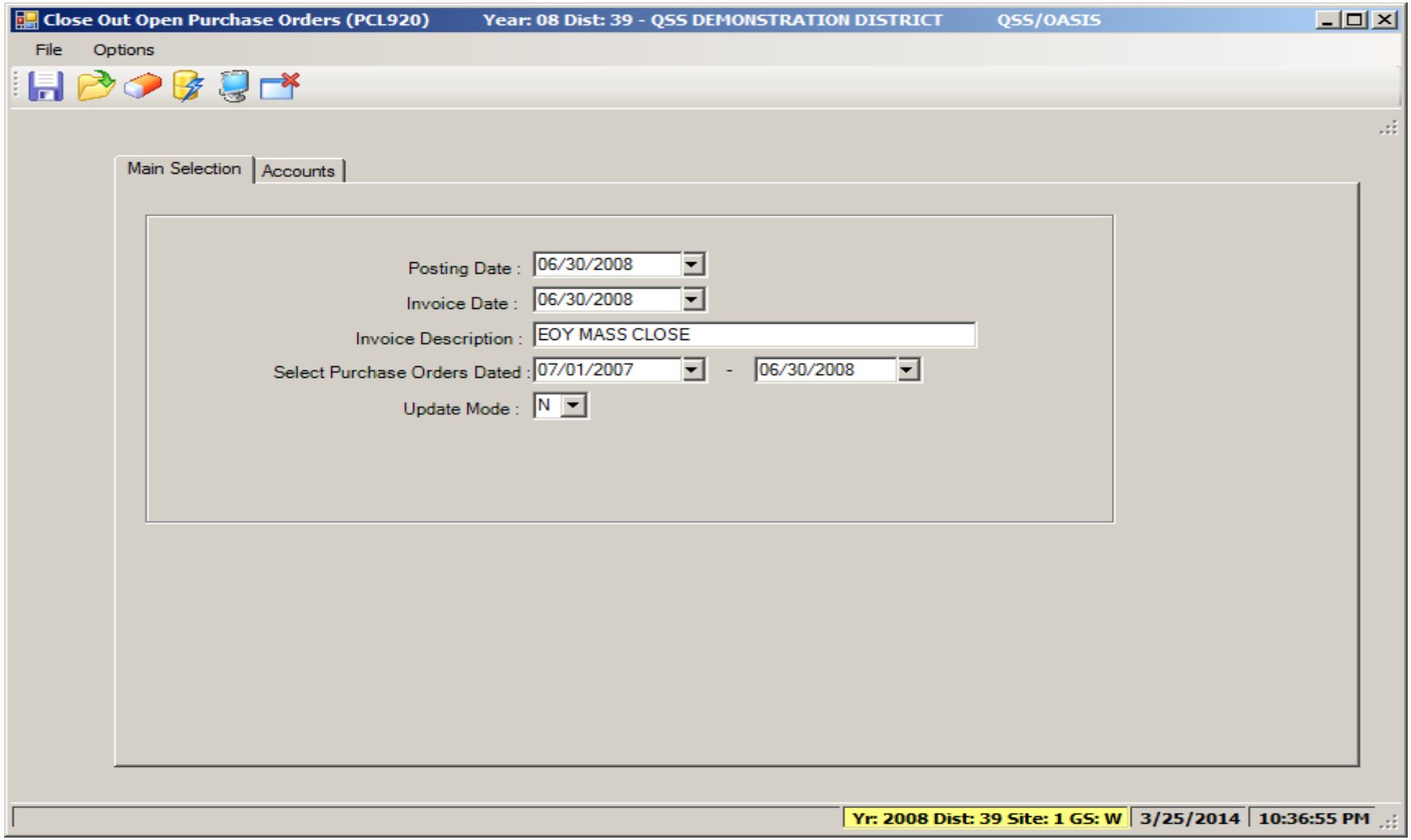
Close Out Purchase Orders



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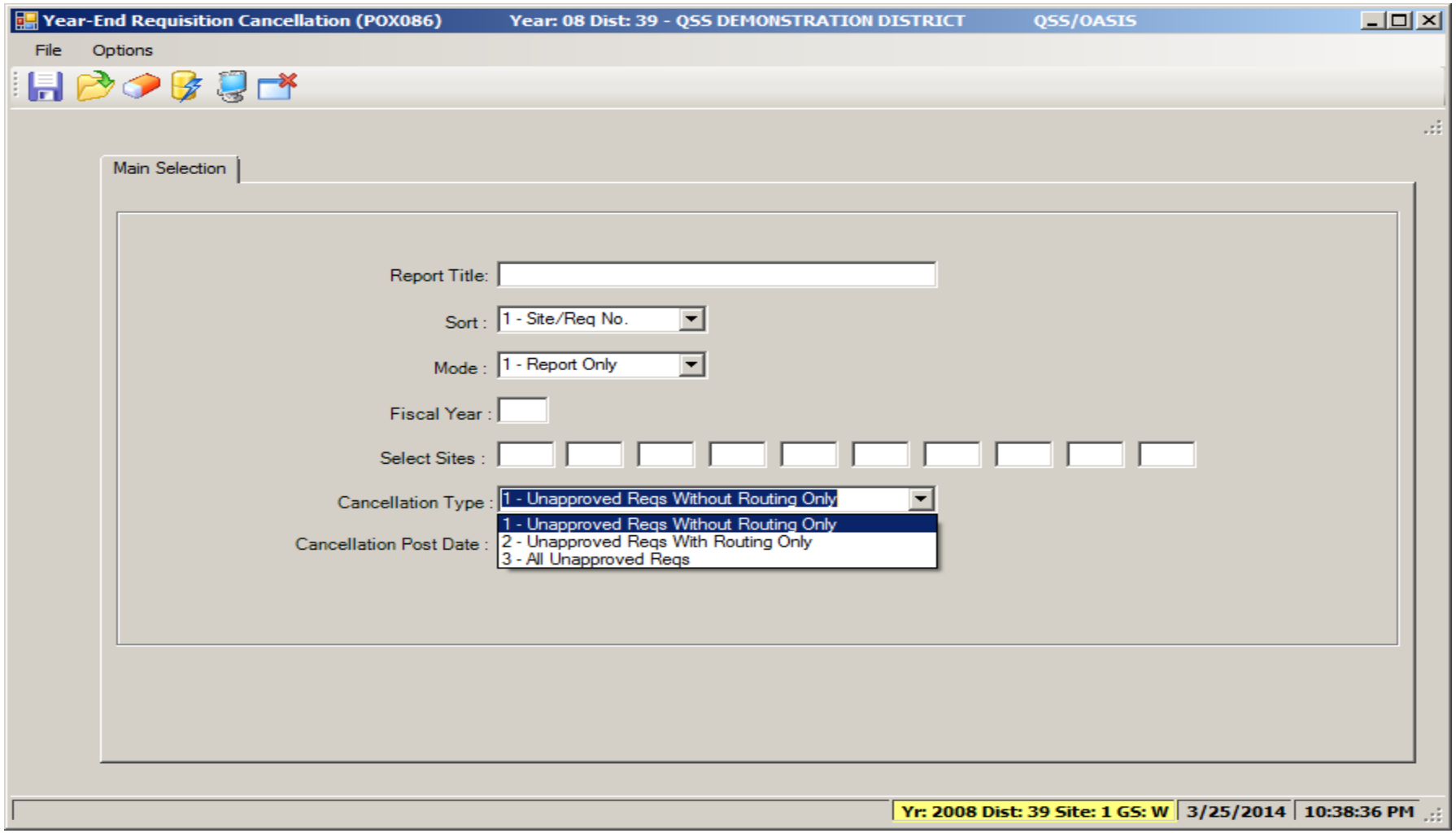
Close Out Purchase Orders



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Accounts Receivable

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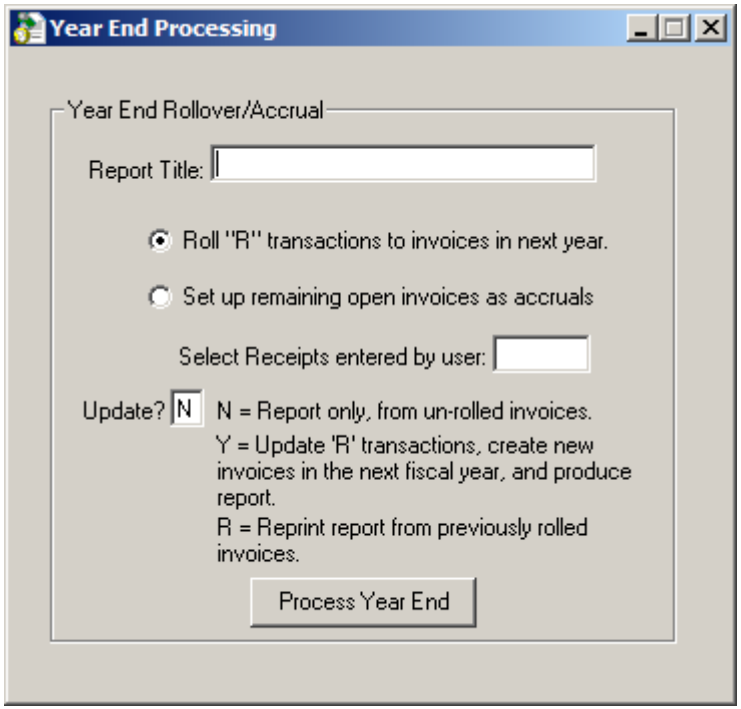
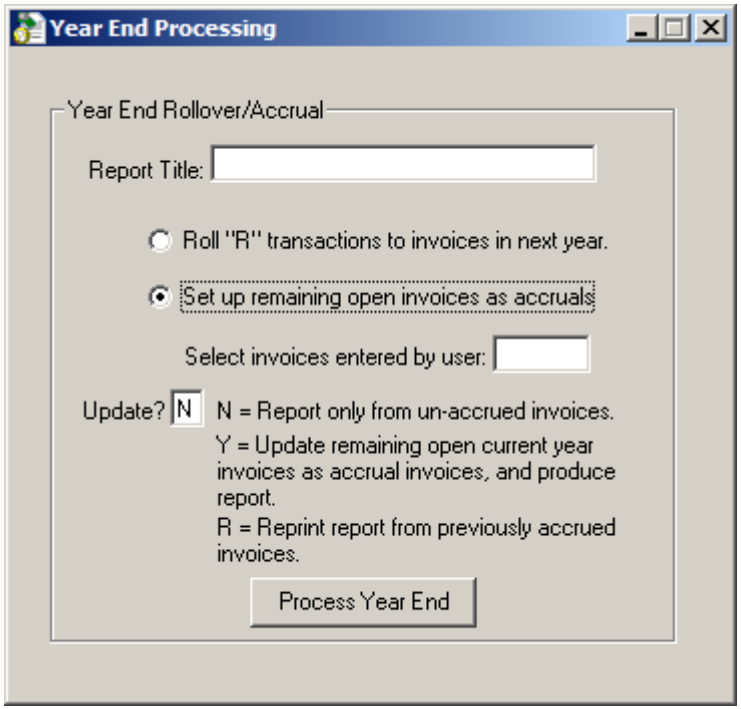
IBM - Roll Forward / Accrual Invoices





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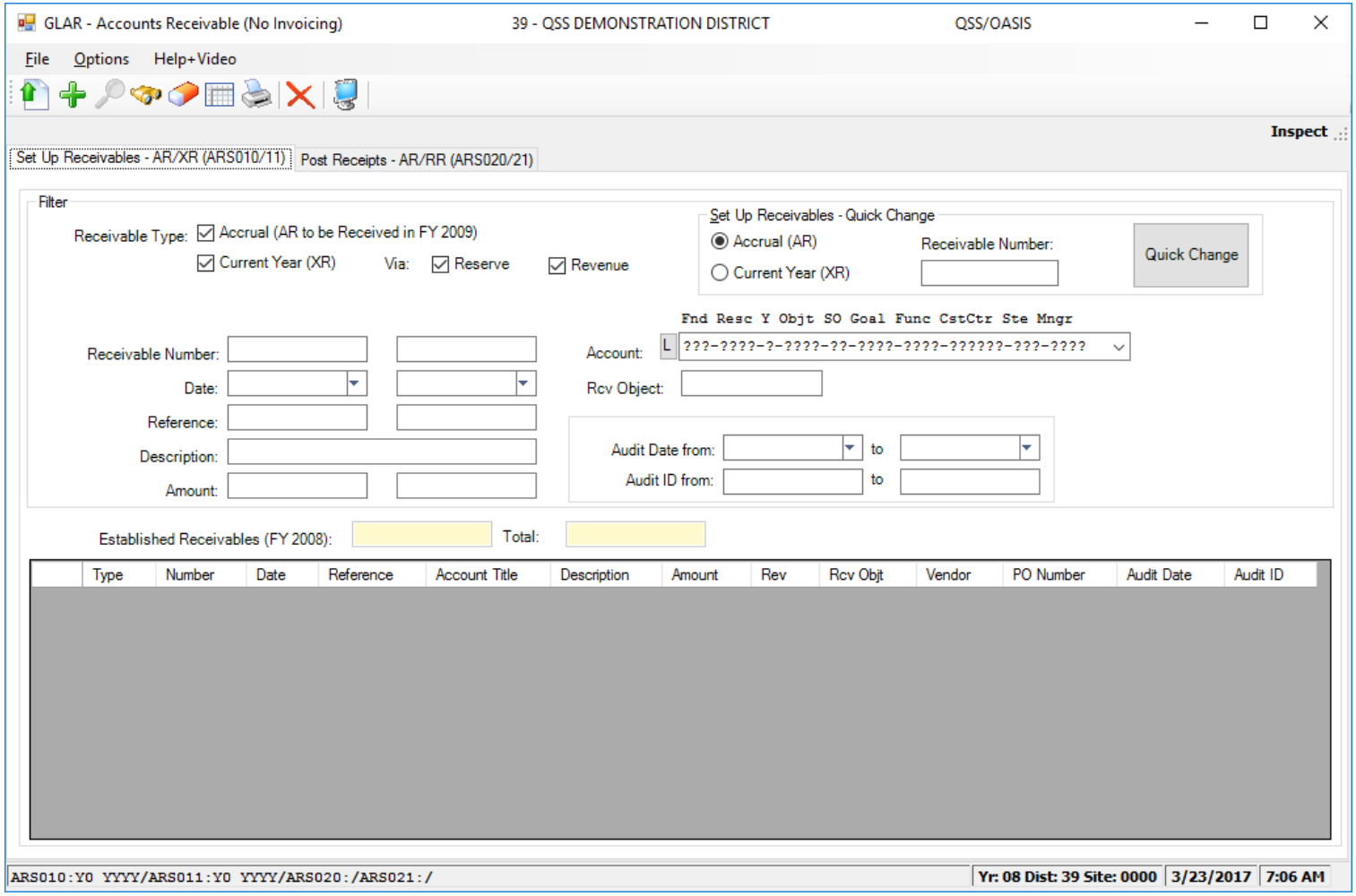
GLAR - Accounts Receivable (No Invoicing)



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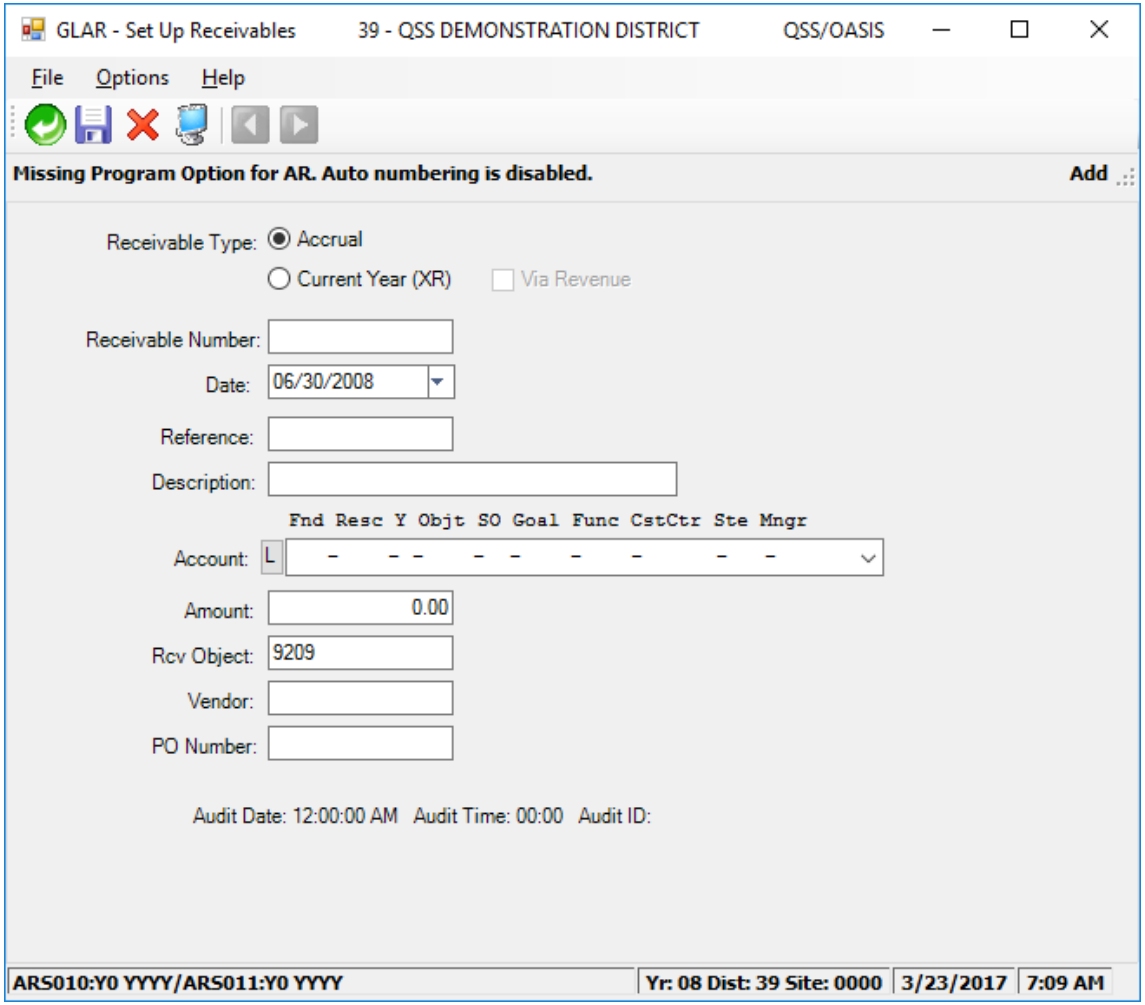
GLAR - Accounts Receivable (No Invoicing)



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QCC Fiscal Year Transition

Stores

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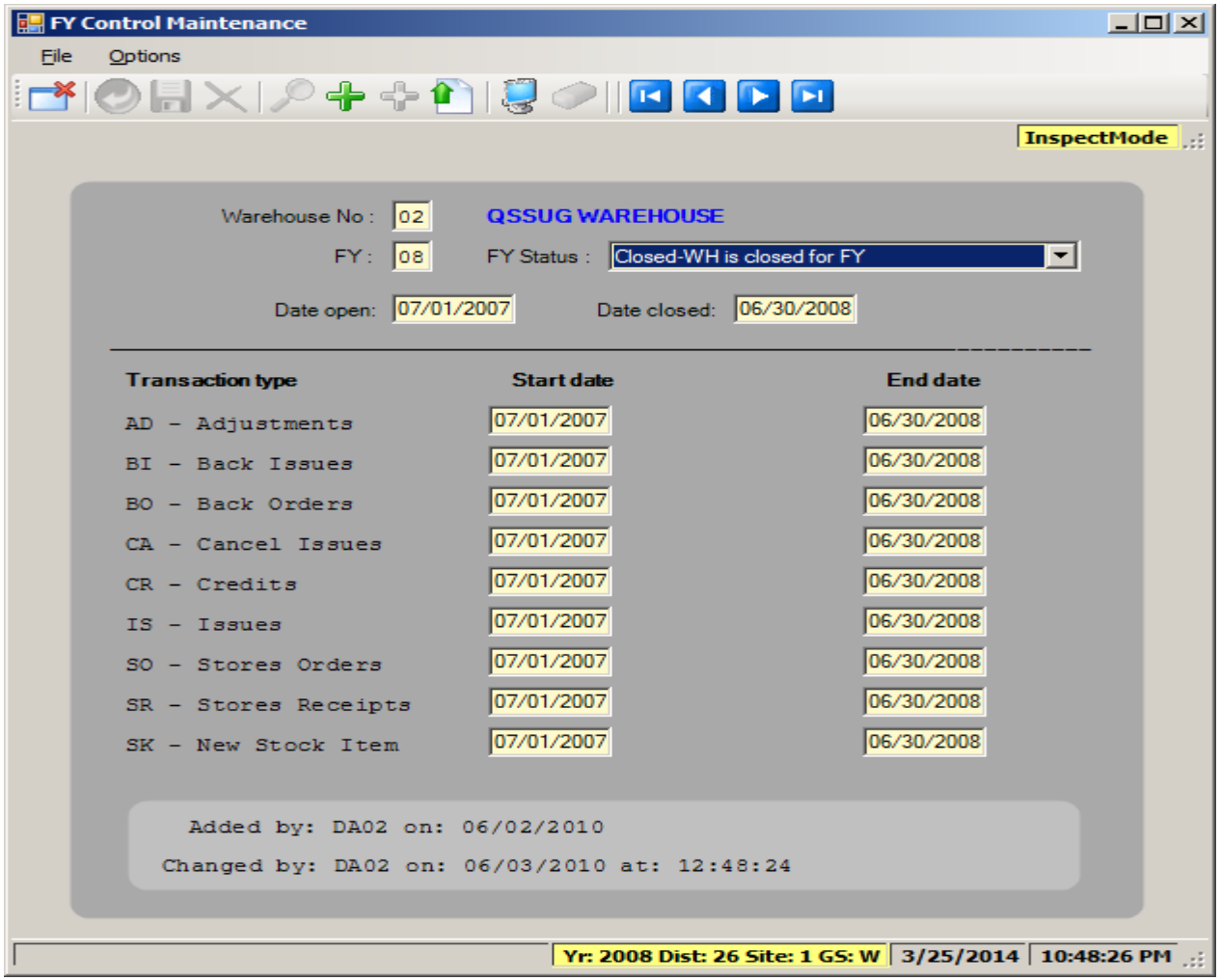
Stores Define Fiscal Year Control Master File



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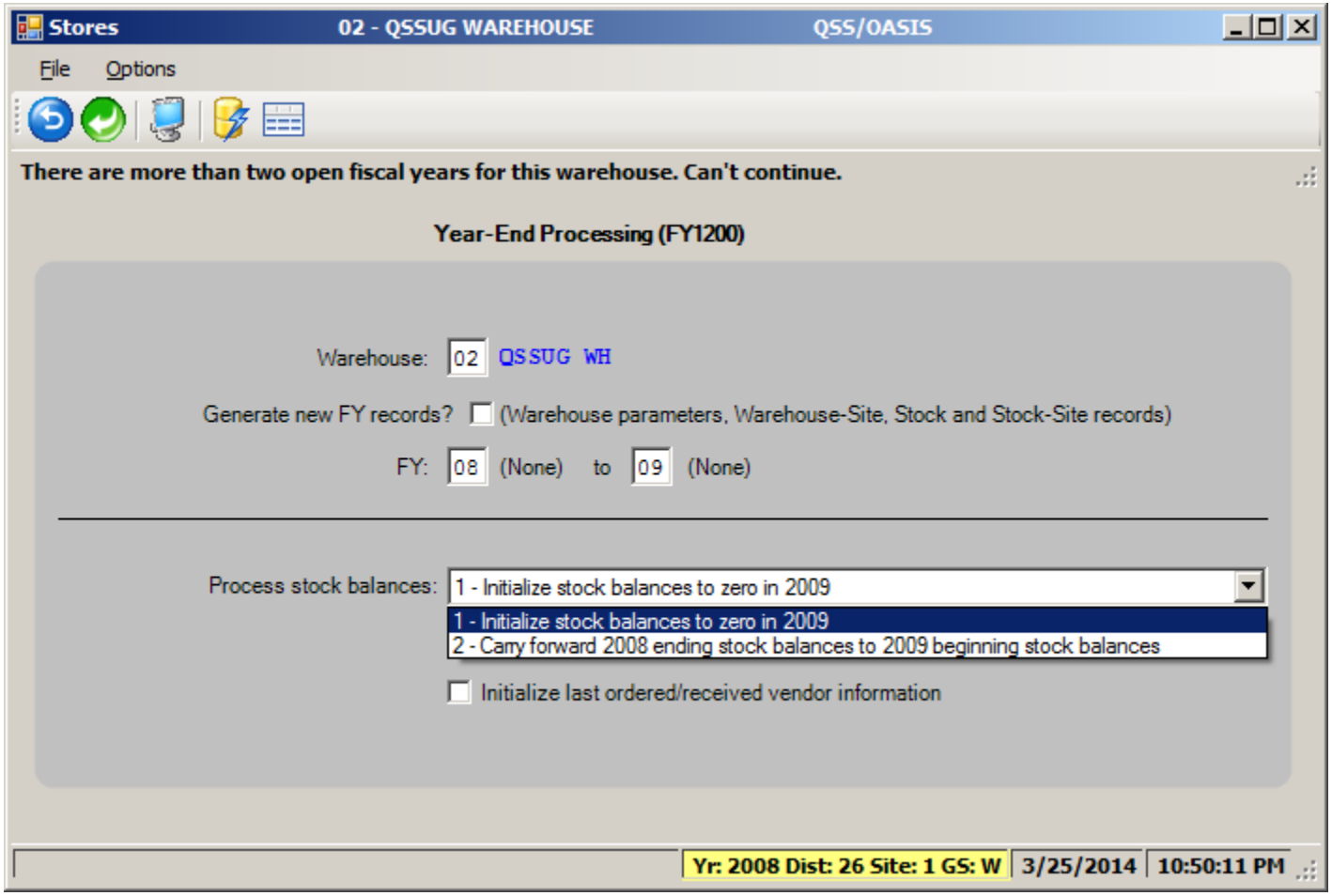
Stores Run Year End Processing



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Benefits Management

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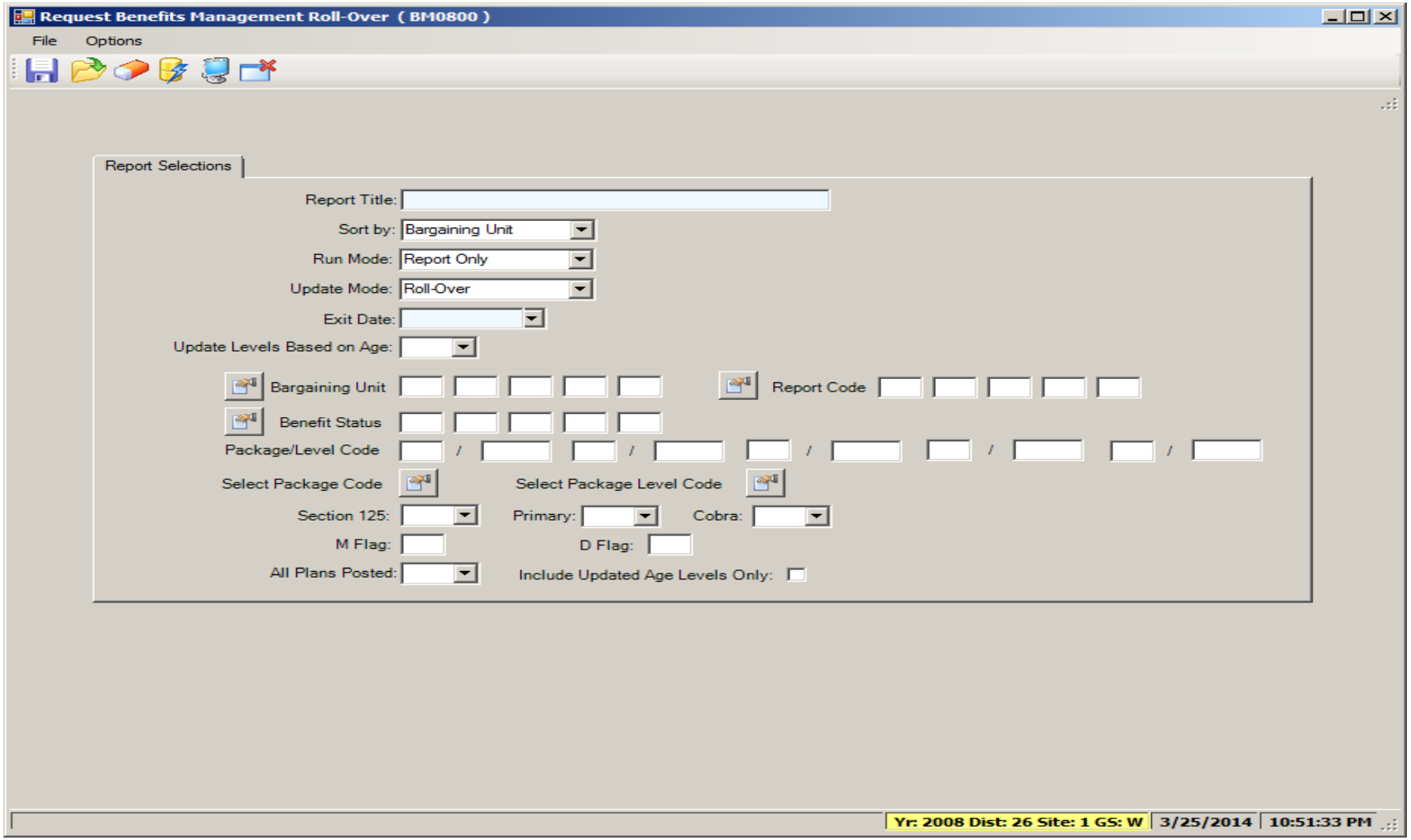
Benefits Management Rollover



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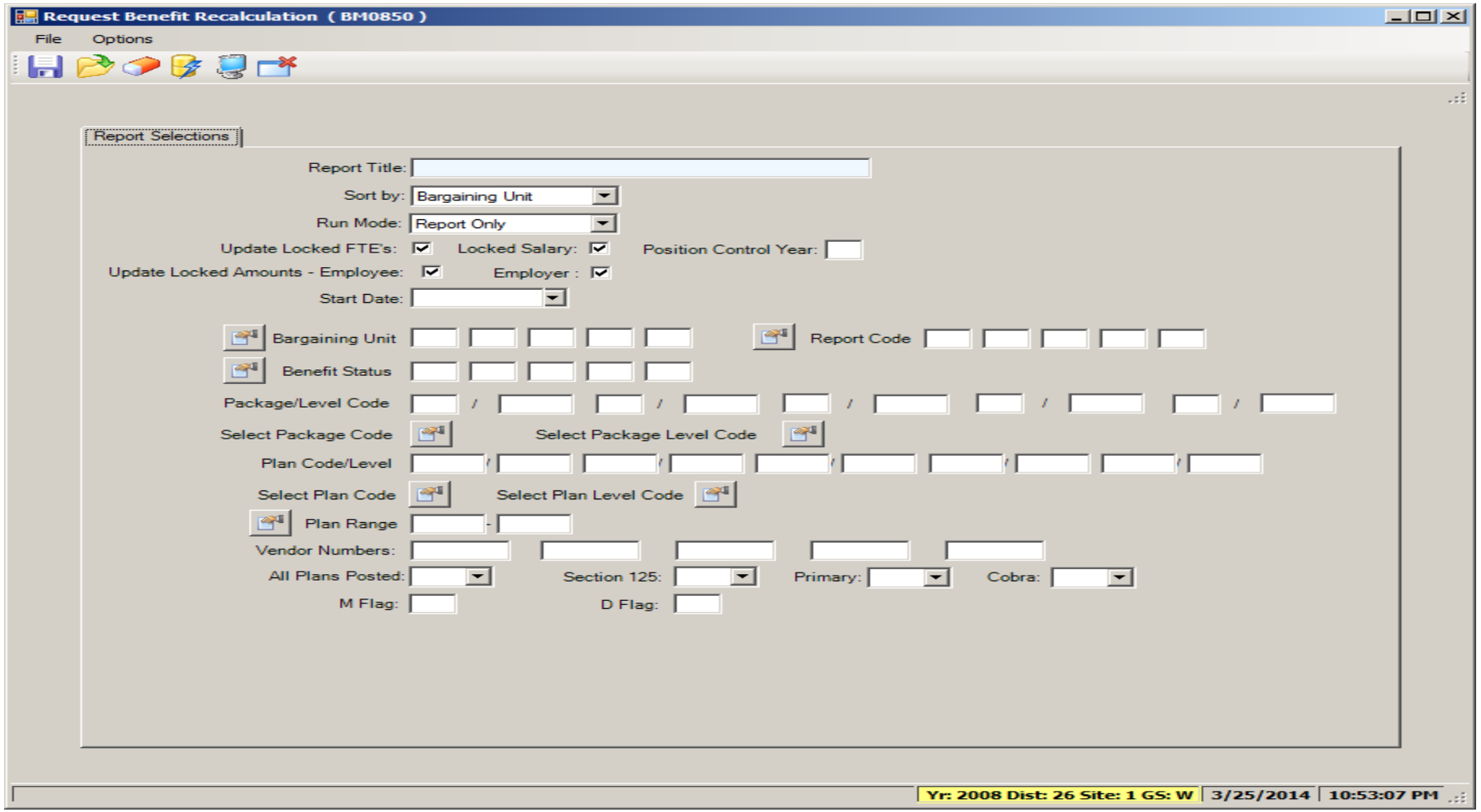
Benefits Management Recalculation



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Fiscal Year Transition - Give Feedback

Date and Time (Pacific)	Workshop Title & Announcement Flyer Links	Sponsor, Workshop Type, Location	Presenter / Q/A for Webinars	QSSUG Member or HSS-sponsored Reg. Cost	QSSUG Non-Member Reg. Cost	Status (See Legend Below)
Thursday **March 29, 2018** 10am-12 Noon	**Fiscal Year Transition (End User)** Download flyer	QSSUG Fin-Per Webinar Give Feedback	Don Hemwall	$0.00	$250.00	Open

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